

Republic of the Philippines
Department of National Defense
OFFICE OF CIVIL DEFENSE REGION XI
2nd Floor, LDL Building, CP Garcia Highway,
Brgy. Communal, Buhangin District, Davao City

Date: 06/21/2021
PR Ref No: 2021-06-150
Quotation No.: 48

REQUEST FOR QUOTATION
(Alternative Mode of Procurement Under Emergency Procurement 53.2)

Company Name : _____
Address : _____
Tel. No./ Fax No. : _____

Gentlemen:

For Alternative Mode of Procurement 53.2 under R.A 9184, please quote your lowest price on the line item listed below, subject to the General Conditions as required. Submit your **quotation** duly signed by your authorized representative not later than **June 24, 2021** to Office of Civil Defense Regional Office XI, 2nd Floor, LDL Building, CP Garcia Highway, Brgy. Communal, Buhangin District, Davao City.

Name of Project	:	Event 1. Warehouse Rental for OCD XI HADR Non-Food Items and Response Equipment covering July-December 2021
Location	:	Within Davao City only
Brief Description	:	Period: July-December 2021, Area Size: 1,000-1,500 square meter, with Fence and Gate, Renewable Contract <u>Supplier must accept Send Bill Policy in the payment of services</u>
ABC (Approved Budget for the Contract)	:	Event 1: 1,422,000.00
Fund Source	:	OCD Region XI QRF Fund 2021

General Conditions:

- 1. All bids higher than ABC shall automatically be disqualified.**
- 2. Proponent must submit, together with its quotation (prescribed form "Annex A&B") non-submission shall automatically be disqualified.**
- All quotation must attached photocopies of SEC/DTI Business Name Registration, and Valid Mayor's Permit, PhilGeps Registration, ITR and Omnibus Sworn Statement within three (3) days.
- All quotations shall be inclusive of applicable Value Added Tax (VAT) and shall be

ANNEX "A"

**Technical Specifications
WAREHOUSE RENTAL**

Bidders must state either "Comply" or "Not Comply" or any equivalent term in the column "Statement of Compliance" against each of the individual parameters of each "Specification."

Item No.	Specifications:	Statement of Compliance
	Event 1. Warehouse Rental for OCD XI HADR Non-Food Items and Response Equipment covering July-December 2021	
	A. Specific Requirements:	
1	• Period: July-December 2021	
2	• Area Size: 1,000-1,500 square meters	
3	• With Fence and Gate	
4	• The structure must be in excellent condition	
5	• It must be compliant to all necessary permits for legal requirements	
6	• Within 25km radius from airport and seaports	
7	• Free from flooding and has drainage system	
8	• Entry and Exit must be free from heavy traffic	
9	• Presence of Police Station within 10km radius from the warehouse facility	
10	• The neighborhood must be generally free from threats to security such as crimes and insurgency	
11	• Generally clean and free from health hazards	
12	• Adequate lights with sole power and water meters respectively	
13	• Provision of security within the building premises	
	B. Other Conditions:	
14	• Supplier must be located in Davao City only	
15	• Supplier must accept a send bill policy in the Payment of services	
16	• Contract must be notarized c/o Supplier	
17	• Renewable Contract (Yearly)	
18	• Contract Price: Inclusive of VAT	

I hereby commit to comply with all the above requirements.

Name of Company/Bidder

Bidder's Signature over Printed Name



ANNEX B
Price Proposal Submission Sheet

Date: _____

OFFICE OF CIVIL DEFENSE XI
2nd Floor, LDL Building, CP Garcia Highway, Brgy. Communal, Buhangin District, Davao City

Sir:

After having carefully read and accepted the terms and conditions in your bidding documents, here under is our bid for the Warehouse Rental for OCD XI HADR Non-Food Items and Response Equipment covering July-December 2021 with the following details:

Item	Quantity	Unit	Cost per Unit	Total Price
Event 1. Warehouse Rental for OCD XI HADR Non-Food Items and Response Equipment covering July-December 2021	1	Lot		

Total bid Price.....Php _____
(Amount in Words) _____

Note: The Above Quoted Prices are Vat Inclusive

Very Truly yours,

Name of Company/Bidder


Complete Name & Signature of Authorize Rep.



- firm and valid for a period of at least sixty (60 days) from the date of receipt of quotation & shall be binding upon the supplier within the period.
5. All entries should be accomplished with the word "Comply" or its equivalent. Any interlineations, erasures/overwriting shall be valid only if they are signed/ initialed by the contractor or his/her duly authorized representative/s.

The quotations will be subject to meeting for the next process of choosing the supplier for the said activity

The OCD reserves the right to accept or reject any or all bid, waive any defect or informality therein, accept the bid and award the contract to the most advantageous offer, for and in behalf of the project. Furthermore the OCD assumes no responsibility to compensate or indemnify the bidder for any expense or loss that may be incurred in the preparation of the bid nor does it guarantee that an award will be made.


DIR. MANOLITO P. ORENSE
Regional Director, OCD XI 