



Republic of the Philippines
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE VII
 Labrador Bldg., N. Bacalso Ave., Sambag 1, Cebu City
 Tel. Nos. (032) 410-6451, 410-6452, 253-8730

PURCHASE ORDER

OFFICE OF CIVIL DEFENSE RO VII
Entity Name


Supplier: CLB Tours and Transportation Services Address: 556 Pagutlan, Yati, Liloan, Cebu TIN: 246-700-619-000		P.O. No: 2021-03-010 Date: 3/22/2021 Mode of Procurement: 53.2			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : OCD Regional Office 7 Date of Delivery : March 26-April 12, 2021 (exclusive of Sunday)-15days use		Delivery Term : _____ Payment Term : 15 days from received of SOA			
Stock/ Property No.	Unit	Description	Qty	Unit Cost	Amount
	Unit	<p>Provision of transportation service to be used as Shuttle Service of OCD Region 7 in response to COVID-19 Operation (March 26-April 12, 2021).</p> <p>NOW, THIS AGREEMENT WITNESSETH as follows:</p> <ul style="list-style-type: none"> • CLB TOURS AND TRANSPORTATION SERVICES shall provide OFFICE OF CIVIL DEFENSE REGIONAL OFFICE VII the four-wheel vehicle for: <p>VEHICLE REQUIREMENT:</p> <ul style="list-style-type: none"> • Type of Vehicle: Car • No. of Vehicles Required: One (1) unit • Model: At least 2016 • Capacity: Five passengers plus luggage. • Airconditioning must be fully functional. • SELF-DRIVE. • 24/7 Rental • Exclusive of Sunday • Length of Service: March 26-April 12, 2021 (15 days) <p>TERMS AND CONDITIONS:</p> <ul style="list-style-type: none"> • End User shall provide for all expenses for parking and toll fees, and for fuel for the vehicles. • Service provider must conduct monthly vehicle check-up for maintenance. • Service provider must cover all expenses for emergency repairs/check-up during the coverage period. • Service provider must have a back-up unit available in emergency cases. • Payment Terms: Send Bill Policy. Prices must be inclusive 	1 Unit/ 15 days	2,500.00	37,500.00

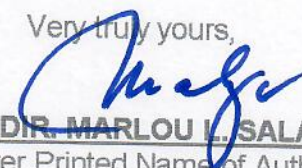
	<p>of taxes, repair and maintenance and other charges/fees.</p> <ul style="list-style-type: none"> • Reservation Clause: The OCD reserves the right to terminate the contract in case the services are no longer required or for any other legal and valid reason. • Location of Service: Within Cebu Island • The payment due to the CLB TOURS AND TRANSPORTATION SERVICES shall be paid by the Agency within fifteen (15) days after the receipt of the submitted billing statement/ statement of account; • CLB TOURS AND TRANSPORTATION SERVICES agreed a Send Bill Policy in the payment of services. • Both parties shall not be liable for failure to comply with this agreement due to force majeure including but not limited to labor disputes, natural disaster, or other causes beyond the control of both parties. 			
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(Total Amount in Words): Thirty-Seven Thousand Five Hundred Pesos Only **37,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


CLB Tours & Transportation Services
 Signature over Printed Name of Supplier

Very truly yours,

DIR. MARLOU L. SALAZAR
 Signature over Printed Name of Authorized Official

_____ Date

Regional Director, OCD7
Designation

Fund Cluster : _____
Fund Available: _____

ORS/BURS No. : _____
Date of the ORS/BURS : _____
Amount : _____


DIANE M. TRUZ
 Signature over Printed Name of Special Disbursing Officer