



Republic of the Philippines  
 Department of National Defense  
**OFFICE OF CIVIL DEFENSE VI**  
 Camp Gen. Martin Teofilo B. Delgado, Fort San Pedro, Iloilo City  
 TELEFAX: (033) 337-6671/336-9353 EMAIL ocdr6@gmail.com

### PURCHASE ORDER


Supplier : <u>Smallville 21 Hotel</u>		P.O. No. <u>2021-08-014</u>			
Address : <u>Smallville Commercial Complex, Mandurriao, Iloilo City</u>		Date : <u>SEP 01 2021</u>			
TIN : <u>102-266-315-006</u>		Mode of Procurement : 53.10			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : _____		Delivery Term : _____			
Date of Delivery : _____		Payment Term : _____			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Provision of meals and accommodation for the Quarantine Facility of EOC VI Personnel and RIMT Members relative to COVID-19 pandemic	1		270,000.00
		Location: within the City of Iloilo			
		<b>Date of Event:</b>			
		September 3-6, 2021 (23 pax)			
		September 16-19, 2021 (22 pax)			
		<b>Specific Requirements:</b>			
		<b>I. ACCOMMODATION:</b>			
		<b>A. Rooms:</b>			
		<b>23 pax</b>			
		Check-in date and time: 03 September 2021 at 2pm			
		Check-out date and time: 06 September 2021 at 12pm			
		<b>22 pax</b>			
		Check-in date and time: 16 September 2021 at 2pm			
		Check-out date and time: 19 September 2021 at 12pm			
		<b>Room Type:</b> Twin bed (single occupancy)			
		Must have internet connection at least 4GB, 30 mbps in the rooms of the hotel			
		Must have cable television connectivity.			
		Provide free bottled drinking water inside the room (to be replenished daily) or this equivalent			
		Provide coffee/milk/tea/choco drink in the room			
		Hotel must provide toiletries to each quarantined personnel			
		Room must be disinfected every 2 days			
		Beddings must be replaced every 2 days			
		Meals must be served plated at quarantine personnel's room			
		Hotel personnel are required to check the quarantine personnel's temperature daily			

	<b>II. MEALS:</b>			
	a. Provision of meals (minimum of 2 main dishes) with different variety of foods for <b>Breakfast, Lunch and Dinner</b> for the said activity.			
	a.1. Dinner for 23 pax (September 3-6, 2021)			
	a.2. Breakfast for 23 pax ((September 4-6, 2021))			
	a.3. Lunch for 23 pax (September 3-6, 2021)			
	a.1. Dinner for 22 pax (September 16-19, 2021)			
	a.2. Breakfast for 22 pax (September 17-19, 2021)			
	a.3. Lunch for 22 pax ((September 16-19, 2021))			
	<b>III. OTHER REQUIREMENTS</b>			
	Hotel/Resort must have fire exit and fire extinguisher.			
	Hotel/Resort must accept a SEND BILL policy in the payment of service.			
	Hotel security must be present during the whole duration of the activity.			
	The company should have been in the business for a minimum of two (2) years.			

**Estimated Amount      P 270,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

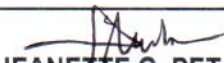
Conforme:

  
**JUDITH S. JABINIGAN**  
 Signature over Printed Name of Supplier  
SEP 01 2021  
 Date

Very truly yours,

  
**DIR. JOSE ROBERTO R. NUÑEZ**  
 Regional Director *JRN*

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

  
**JEANETTE G. PETALINO**  
 Accountant/Head of Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_