

PURCHASE ORDER

OFFICE OF CIVIL DEFENSE REGIONAL OFFICE 1

Agency / Procuring Entity

Supplier : PALMER-ASIA, INC.	P.O. No. : 2021-10-0386
Address : 33-D E. De Los Santos Ave., Banqital, Makati City	Date : October 8, 2021
Contact No. : 9891693239	Mode of Procurement : NP 63.2- Emergency Cases
TIN : 002-838-699-090	

To Whom It May Concern:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery Schedule : 14 calendar days upon receipt of Purchase order	Payment Term : Send Bill Arrangement
Place of Delivery : Provincial Capitol, Lagan City, Ilocos Norte	

Stock/Property No.	UNIT	ITEM/DESCRIPTION	QUANTITY	UNIT COST	AMOUNT
	lot	<p>Provision of Portable Isolation Facilities for the Province of Ilocos Norte re: COVID-19 Pandemic Response Operations (Batch 2)</p> <p>A. Specific Requirements:</p> <p>1. TENT</p> <p>Technical Specifications:</p> <p>a. Quantity: Two-Hundred (200) units</p> <p>b. Quality: Brand New</p> <p>c. Materials: Polyester</p> <p>d. Features: Waterproof</p> <p>e. Tent Dimensions:</p> <p>i. Length: 2.10 meters</p> <p>ii. Width: 2.10 meters</p> <p>iii. Height: 1.80 meters</p> <p>f. Minimum Warranty:</p> <p>i. At least one (1) year from final date of acceptance for parts and services</p> <p>ii. At least seven (7) days outright replacement for the defective items</p> <p>2. BED</p> <p>Technical Specifications:</p> <p>a. Quantity: Two-Hundred (200) units</p> <p>b. Quality: Brand New</p> <p>c. Size: 75 inches x 36 inches (single)</p> <p>d. Materials: Made up of steel or wood</p> <p>e. Minimum Warranty:</p> <p>i. At least one (1) year from final date of acceptance for parts and services</p> <p>ii. At least seven (7) days outright replacement for the defective items</p> <p>3. BEDDING SET</p> <p>Technical Specifications:</p> <p>a. Quantity: Two-Hundred (200) sets</p> <p>b. Quality: Brand New</p> <p>c. Contents:</p> <p>i. Two (2) pieces Filled Sheets, poly-cotton, garterized corner, size for single bed</p> <p>ii. Two (2) pieces Pillows, polyester microfiber, standard size</p> <p>iii. Two (2) pieces Pillow Cases, poly-cotton, for standard size pillows</p> <p>iv. Two (2) pieces Blankets, cotton, for single size bed, any plain color</p> <p>d. Packaging: packed in a plastic</p> <p>e. Minimum Warranty:</p> <p>i. At least one (1) year from final date of acceptance for parts and services</p> <p>ii. At least seven (7) days outright replacement for the defective items</p> <p>4. FOAM MATTRESS</p> <p>Technical Specifications:</p> <p>a. Quantity: Two-Hundred (200) sets</p> <p>b. Quality: Brand New</p> <p>c. Dimensions: 75 inches x 36 inches x 4 inches (for single size bed)</p> <p>d. Minimum Warranty:</p> <p>i. At least one (1) year from final date of acceptance for parts and services</p> <p>ii. At least seven (7) days outright replacement for the defective items</p> <p>5. MONOBLOC TABLE</p> <p>Technical Specifications:</p> <p>a. Quantity: Two-Hundred (200) units</p> <p>b. Quality: Branded and Brand New</p> <p>c. Size: 26 inches x 35 inches x 35 inches</p> <p>d. Color: Beige/Mint Green/White</p> <p>e. Minimum Warranty:</p> <p>i. At least one (1) year from final date of acceptance for parts and services</p> <p>ii. At least seven (7) days outright replacement for the defective items</p> <p>6. MONOBLOC CHAIR</p> <p>Technical Specifications:</p> <p>a. Quantity: Two-Hundred (200) units</p> <p>b. Quality: Branded and Brand New</p> <p>c. Back Rest Height: 780mm (min)</p> <p>d. Size: 375mm x 375mm x 375mm</p> <p>e. Without arm rest</p> <p>f. Stackable</p> <p>g. Color: Beige/Mint Green/White</p> <p>h. Minimum Warranty:</p> <p>i. At least one (1) year from final date of acceptance for parts and services</p> <p>ii. At least seven (7) days outright replacement for the defective items</p>	1	4,980,000.00	4,980,000.00

7. ELECTRIC FAN
 Technical Specifications:
 a. Quantity: Two-Hundred (200) units
 b. Quality: Branded and Brand New
 c. Features:
 i. Three-speed Control (Low-Mid-High)
 ii. Heat Protected Motor
 iii. 180-degree Oscillation Action
 iv. Solid Stand Base
 v. 15-Inches blade
 d. Minimum Warranty:
 i. At least one (1) year from final date of acceptance for parts and services
 ii. At least seven (7) days outright replacement for the defective items

8. RECHARGEABLE TWIN-HEAD EMERGENCY LIGHT
 Technical Specifications:
 a. Quantity: Two-Hundred (200) units
 b. Quality: Branded and Brand New
 c. Features:
 i. Automatically lights up during power failure
 ii. Overcharge and over-discharge protection circuit
 iii. Two-Lamp heads
 iv. Bright LED
 d. Minimum Warranty:
 i. At least one (1) year from final date of acceptance for parts and services
 ii. At least seven (7) days outright replacement for the defective items


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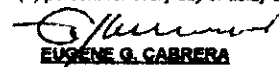
Total Cost

P 4,960,800.00

(Total Amount in Words): Four Million Nine Hundred Sixty Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: 
 Signature over printed name of Supplier
Angel P. Romero
 Date October 20, 2021

Very truly yours, 
 Signature over Printed Name of Authorized Official
EUGENE G. CARRERA
 Regional Director
 Designation

Funds Cluster: QRF
 Funds Available: Php 5,000,000.00


ARLEEN L. FUCILAN
 Signature over printed name of Chief Accountant/ Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN SIXTY (60) CALENDAR DAYS FROM DATE OF QUOTATION.
2. AWARDDEE shall be responsible for the source(s) of his supplies/materials/equipment shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remain unclaimed, the said purchase order(s) shall be sent by messengerial service to the AWARDDEE at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter if AWARDDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDDEE. The Procurement Service shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the inspection of other sources as authorized under DA OIGD and its IED A.
5. All deliveries by suppliers shall be subject to inspection and acceptance by the OFFICE OF CIVIL DEFENSE. All necessary laboratory tests undertaken by the OFFICE OF CIVIL DEFENSE on the item(s) shall be for the account of the supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
7. Supplier shall guarantee his deliveries to be free from patent and latent defects. Any defective item(s) / product(s), therefore that may be discovered by the OFFICE OF CIVIL DEFENSE within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
8. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/goods purchased shall be deducted for each day of delay in the delivery of the product(s)/goods ordered.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the OFFICE OF CIVIL DEFENSE.
11. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.