



OFFICE OF CIVIL DEFENSE

Quality Form

Purchase Order

Document Code

QF-IPD-01

Revision No.

0

Effectivity Date

2019.08.16

Page No.

1 of 2

Supplier	MZR Builders	P.O. No.	CMS-PO-0121-004
Address	32 Chicago St., Brgy. Pinagkaisahan, Cubao, District IV, Quezon City	Date	13-Jan-21
E-mail Address	mzrunicainc@gmail.com	Mode of Procurement	Sec 53.9 Small Value Procurement
		TIN	006-788-239-000

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	NDRRM Operation Center Building, Office of Civil Defense, Camp General Emilio Aguinaldo	Delivery Term:	Fifteen (15) Working days upon receipt of NTP
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
1		Provision of Fabrication and Installation of Sliding Windows, Sliding Door and Guest Partition Window for the OS-NDRRM Operation Center Lobby Area, D, OS Office, Presidential Office, CDA's Office and D, AFMS Office			
	Set	(1) CDA's Office and (1) D, AFMS Office Sliding Window w/ complete accessories Height: 62 inches Width: 156 inches - with 1/4 inch (6mm) thick, clear bronze glass - anolok finished aluminum frame	2	14,254.40	28,508.80
	Set	CDA's Office Sliding Window w/ complete accessories Height: 62 inches Width: 38 inches - with 1/4 inch (6mm) thick, clear bronze glass - anolok finished aluminum frame	1	5,428.00	5,428.00
	Set	(1) Presidential Office and (1) 3rd Floor Pantry Sliding Window w/ complete accessories Height: 57 inches Width: 145 inches - with 1/4 inch (6mm) thick, clear bronze glass - anolok finished aluminum frame	2	13,659.68	27,319.36
	Set	(1) Presidential Office and (1) 3rd Floor Pantry Sliding Window w/ complete accessories Height: 55 inches Width: 58 inches - with 1/4 inch (6mm) thick, clear bronze glass - anolok finished aluminum frame	2	6,879.40	13,758.80
	Set	D,OS Office Sliding Window w/ complete accessories Height: 58 inches Width: 175 inches - with 1/4 inch (6mm) thick, clear bronze glass - anolok finished aluminum frame	1	15,996.08	15,996.08
	Set	D,OS Office Sliding Window w/ complete accessories Height: 59 inches Width: 69 inches - with 1/4 inch (6mm) thick, clear bronze glass - anolok finished aluminum frame	1	7,644.04	7,644.04
	Set	NDRRM OpCen Building Lobby (1st Floor) Fixed Partition Window w/ complete accessories Height: 108 inches Width: 72 inches - with 1/4 inch (6mm) thick, clear bronze glass - anolok finished aluminum frame	1	12,248.40	12,248.40



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LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
	Set	NDRRM OpCen Building Lobby (1st Floor) Sliding Door w/ Fixed Glass and complete accessories Height: 104 inches Width: 185 inches - with 1/4 inch (6mm) thick, clear bronze glass	1	27,232.04	27,232.04
	Set	D, OS Guest Waiting Area (1st Floor) Partition Wall Height: 155 inches Width: 42 inches - with 1/4 inch (6mm) thick, clear bronze glass - anolok finished aluminum frame	1	13,513.36	13,513.36
<p>Terms and Conditions: Delivery Date: Fifteen (15) working days upon receipt of Purchase Order (P.O.) and Notice to Proceed (NTP) Delivery Site: NDRRM Operation Center Building, Camp General Emilio Aguinaldo, Quezon City Payment Terms: Send Bill Policy Other Terms: Prices Inclusive of Taxes, delivery cost and other charges/fees Chargeable against DRRM-MOOE CY 2020</p> <p>Page 2 of 2</p> <p>***Nothing follows***</p>					
TOTAL COST					₱151,648.88

(Total Amount in Words): **ONE HUNDRED FIFTY ONE THOUSAND SIX HUNDRED FORTY EIGHT AND 88/100 PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme: MARILOU R. QUIROZ
 VP MARKETING & FINANCE

Signature over printed name of Supplier

Date: JAN 27 2021

Very truly yours,
USEC RICARDO B. JALAD
 Administrator

Funds Available: LALAIN NECESARIO BARROGA
 Chief, Accounting Section

OBR No.: 02-1011012020-12-0554
 Amount: 151,648.88