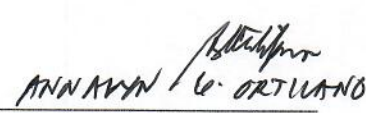




**PURCHASE ORDER**  
Office of Civil Defense- Davao City  
Entity Name

Supplier : Malagos Garden Resort Inc.			P.O. No. : 2020-12-181		
Address : Baguio District, Calinan-Baguio-Cadalian Road, Davao City			Date : December 29, 2020		
TIN :			Mode of Procurement : Negotiated		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Malagos Garden Resort Inc.			Delivery Term : Pick-up		
Date of Delivery : December 29, 2020			Payment Term : Cheque on Delivery		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pcs	Event 1: Provision of Token to be given to the RDRRMC member agencies on December 30, 2020 A. Token Specification: • Wine • Chocolates • Pastries • Packed in individual packaging (box or bayong) with customized greeting card B. Other Conditions: • Supplier must be located within Davao City only • Supplier must accept a send bill policy in the Payment of services • Contract must be notarized c/o Supplier • Omnibus Sworn Statement must be complied and Notarized c/o Supplier • Token must be finished on or before December 29, 2020	85	800.00	68,000.00
<b>(Total Amount in Words)</b>		Sixty Eight Thousand Pesos Only			<b>68,000.00</b>
In  Conforme: <span style="float: right;">Very truly yours,</span> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">                           ANNAMYN G. ORTUANO                          Signature over Printed Name of Supplier                          12/29/2020                          Date                     </div> <div style="text-align: center;">                           DIR. MANOLITO P. ORENSE                          Regional Director                     </div> </div>					
Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;">                           ELISA V. TABINO                          Special Disbursing Officer                     </div>			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		

