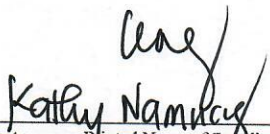
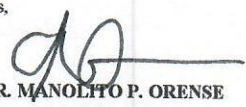



PURCHASE ORDER
Office of Civil Defense- Davao City
Entity Name

Supplier : Seda Abreeza Hotel		P.O. No. : 2021-05-118			
Address : J.P Laurel Ave., Bajada, Brgy. 20-B, Poblacion District, Davao City		Date : May 24, 2021			
TIN :		Mode of Procurement : Negotiated			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Seda Abreeza Hotel		Delivery Term : 3 Days			
Date of Delivery : May 25-27, 2021		Payment Term : Cheque on Delivery/ Pick-up			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Event 1. Provision of Meals & Training Venue for Instructors involved in the 3-Day PSCP Training Course on 25-27 May 2021</p> <p>A. Meal Specification:</p> <ul style="list-style-type: none"> • AM Snacks, Lunch, PM Snacks on 25 May 2021 • AM Snacks, Lunch, PM Snacks on 26 May 2021 • AM Snacks, Lunch, PM Snacks on 27 May 2021 • Snacks must be served plated • All meals must come with free beverages • Menu Options: Vegetables, Fish, Chicken, Beef and Rice • Free flowing coffee and tea for the entire duration of the training <p>B. Training Venue Specification:</p> <ul style="list-style-type: none"> • Can accommodate at least 6 persons • With two (2) sets of tables arranged and on (3) seating capacity each • With strong Wi-Fi connection • Have sufficient power outlets & extension wires for laptops • Air-conditioned and adequate lightning with uninterrupted power supply • Adequate number of comfort rooms comfortably located adjacent the training venue • Must come with free Audio system, at least two (2) wireless microphones, one (1) projector with projector screen and podium. <p>C. Other Conditions:</p> <ul style="list-style-type: none"> • Supplier must be located within Davao City only • Supplier must accept a send bill policy in the Payment of services • Contract must be notarized c/o Supplier 	1	12,600.00	12,600.00
(Total Amount in Words)		Twelve Thousand Six Hundred Pesos Only			12,600.00
<p>In</p> <p>Conforme: Very truly yours,</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Signature over Printed Name of Supplier <u>5/25/21</u> Date </div> <div style="text-align: center;">  DIR. MANOLITO P. ORENSE Regional Director </div> </div>					
Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;">  FRANZ N. TRAC Chief, Admin and Finance Section </div>			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		

