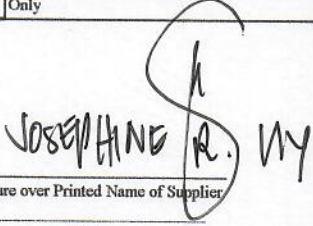




PURCHASE ORDER
Office of Civil Defense- Davao City
Entity Name

Supplier : Davao Excel Ventures Corp.			P.O. No. : 2020-02-012		
Address : 635 Porras St, Poblacion District, Davao City			Date : February 8, 2020		
TIN :			Mode of Procurement : Negotiated		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : OCD XI Regional Office			Delivery Term : 1 Day		
Date of Delivery : Once a Month (February - December 2021)			Payment Term : Cheque for Delivery/Pick Up		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Event 1. Provision of Meals for 26 OCD XI Personnel during the Monthly Staff Meeting from February – December 2021	1	157,300.00	157,300.00
		<p>A. Specification:</p> <ul style="list-style-type: none"> • Lunch AM/PM Snacks for 26 OCD XI Personnel • During Monthly Staff Meeting (once a month) • Meals must be assisted buffet • AM/PM Snacks must be served plated and with drinks except soda • Meals (Lunch) must be served with drinks except soda • Menu Options: Beef, Chicken, Vegetables, (No Pork & Sea Foods), Fish & Rice <p>B. Other Conditions:</p> <ul style="list-style-type: none"> • Supplier must be located in Davao City only • Supplier must accept a send bill policy in the Payment of services • Contract must be notarized c/o Supplier 			
(Total Amount in Words)		One Hundred Fifty Seven Thousand Three Hundred Pesos Only			157,300.00
<p>In</p> <p>Conforme:</p> <p align="center">  Signature over Printed Name of Supplier Date </p> <p align="right"> Very truly yours,  DIR. MANOLITO E. ORENSE Regional Director </p>					
Fund Cluster : _____ Funds Available : _____  FRANZ N. BRAG Chief, Admin and Finance Section			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		


COMMISSION ON AUDIT
 Regional Office XI
 Office of the Resident Auditor
 NGS XI, Team R11-10
RECEIVED
 By: _____
 Date & Time: 10 FEB 2021