




PURCHASE ORDER
Office of Civil Defense- Davao City
Entity Name

Supplier : JBTECH Marketing		P.O. No. : 2020-02-014			
Address : 28 Padre Gomez St, Poblacion District, Davao City		Date : February 8, 2021			
TIN :		Mode of Procurement : Negotiated			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : OCD XI Regional Office			Delivery Term : 1 Day		
Date of Delivery : Monthly (For 1 Year upon signing of PO for CY 2021)			Payment Term : Cheque for Delivery/Pick Up		
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Event 1. Rental of 4 Units of Printer (January -- December 2021)	1	67,200.00	67,200.00
		A. Printer Specification: • Print/Scan/Copy/Fax • Compact integrated tank design high yield ink bottles • Spill-free, error-free refilling • Print/Scan/Copy/Fax with ADF • Wi-Fi, Wi-Fi Direct • Epson Connect • Borderless printing up to 4R B. Other Conditions: • Free use of printer/copier machine • Free lifetime maintenance • Free delivery service • Per monthly rental (unlimited inks) • Supplier must accept a send bill policy in the Payment of services • Contract must be notarized c/o Supplier • Supplier must be within Davao City only			
(Total Amount in Words)		Sixty Seven Thousand Two Hundred Pesos Only			67,200.00
In Conforms: Very truly yours, <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Cabana Shyla May Signature over Printed Name of Supplier <u>02-08-21</u> Date </div> <div style="text-align: center;">  DIR. MAROLITO P. ORENSE Regional Director </div> </div>					
Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;">  FRANZ M. IRAC Chief, Admin and Finance Section </div>			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		

