



Republic of the Philippines  
 Department of National Defense  
**OFFICE OF CIVIL DEFENSE VI**  
 Camp Gen. Martin Teofilo B. Delgado, Fort San Pedro, Iloilo City  
**TELEFAX:** (033) 337-6671/336-9353 **EMAIL** ocdr6@gmail.com

## PURCHASE ORDER

Supplier : <u>MO2 Westtown Hotel</u> Address : <u>G. T. Pison Ave., Benigno Aquino Drive, Diversion Road, Mandurriao, Iloilo City</u> TIN : _____	P.O. No. <u>2020-10-0024</u> Date : <u>12 NOV 2020</u> Mode of Procurement : _____
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____ Date of Delivery : _____	Delivery Term : _____ Payment Term : _____
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Provision of meals and accommodation for the Quarantine Facility of OCD EOC Personnel relative to COVID-19 pandemic	1		781,200.00
		Location: within the Province and City of Iloilo			
		<b>Date of Event:</b>			
		November 16-30, 2020 (10 pax)			
		December 1-15, 2020 (10 pax)			
		December 16-30, 2020 (11 pax)			
		<b>Specific Requirements:</b>			
		<b>I. ACCOMMODATION:</b>			
		<b>A. Rooms:</b>			
		<b>10 pax</b>			
		Check-in date and time: 16 November 2020 at 2pm			
		Check-out date and time: 30 November 2020 at 12pm			
		<b>10 pax</b>			
		Check-in date and time: 01 December 2020 at 2pm			
		Check-out date and time: 15 December 2020 at 12pm			
		<b>11 pax</b>			
		Check-in date and time: 16 December 2020 at 2pm			
		Check-out date and time: 30 December 2020 at 12pm			
		<b>Room Type: Twin bed (single occupancy)</b>			
		Must have internet connection at least 4GB, 30 mbps in the rooms and assigned function areas of the hotel			
		Provide free bottled drinking water inside the room (to be replenished daily) or this equivalent			
		Provide coffee/milk/tea/choco drink in the room			
		Hotel must provide toiletries to each quarantined personnel			



	Room must be disinfected every 7 days		
	Beddings must be replaced every 5 days		
	Meals must be served plated at quarantine personnel's room		
	Hotel personnel are required to check the quarantine personnel's temperature daily		
	<b>II. MEALS:</b>		
	a. Provision of meals (minimum of 2 main dishes) with different variety of foods for <b>Breakfast, Lunch and Dinner</b> for the said activity.		
	a.1. Dinner for 10 pax (November 16-29, 2020)		
	a.2. Breakfast for 10 pax (November 17-30, 2020)		
	a.3. Lunch for 10 pax (November 17-30, 2020)		
	b.1. Dinner for 10 pax (December 1-14, 2020)		
	b.2. Breakfast for 10 pax (December 2-15, 2020)		
	b.3. Lunch for 10 pax (December 2-15, 2020)		
	c.1. Dinner for 11 pax (December 16-29, 2020)		
	c.2. Breakfast for 11 pax (December 17-30, 2020)		
	c.3. Lunch for 11 pax (December 17-30, 2020)		
	<b>III. OTHER REQUIREMENTS</b>		
	Hotel/Resort must have fire exit and fire extinguisher.		
	Hotel/Resort must accept a SEND BILL policy in the payment of service.		
	Hotel security must be present during the whole duration of the activity.		
	The company should have been in the business for a minimum of two (2) years.		

Estimated Amount P 781,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

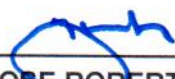
Conforme:

  
 RONELY MAY P. ANDRADA  
 Sales & Marketing Officer

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

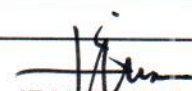
Very truly yours,

  
 DIR. JOSE ROBERTO R. NUÑEZ

Regional Director

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

  
 JEANETTE G. PETALINO

Accountant/Head of Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_