



OFFICE OF CIVIL DEFENSE

Quality Form

Purchase Order

Document Code

QF-IPD-01

Revision No.

0

Effectivity Date

2019.08.16

Page No.

1 of 1

Supplier	Geoffrey Transport Service	P.O. No.	CMS-PO-0221-011
Address	77 Mapang-akit St., Brgy. Pinyahan, Diliman, Quezon City	Date	22-Jan-21
E-mail Address	geoffreytransport@yahoo.com	Mode of Procurement	Section 53.9 (Small Value Procurement)
		TIN	

Gentlemen:
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	OCD to Quezon City / Mandaluyong City Vice Versa	Delivery Term:	24 Jan 2021 and 29 Jan 2021; 08 Feb 2021 and 12 Feb 2021; 17 Feb 2021 and 19 Feb 2021; 10 Mar 2021 and 12 Mar 2021; 23 Mar 2021 and 26 Mar 2021
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT														
		Provision of Vehicle Rental for Various CBTS Activities																	
		Vehicle Rental Provision of Transportation General Requirements: Pick-up Point: Office of Civil Defense Drop-off Point: Quezon City or Mandaluyong City Requirements for the vehicle: Type of Vehicle: Van Must be at least 2012 model Must accommodate at least 10 pax/vehicle/trip AC of the vehicle must be fully functional/operational Service Provider must: Conduct routine vehicle check-up prior to usage (BLOWBAG) Pay toll and parking fees as may be necessary Provide for fuel, oil and lubricants for the vehicle/s Provide for professional and courteous driver/s for the vehicle/s Provide food and accommodation for the driver/s Cover all expenses for emergency repairs/check-up during the period covered Payment: Must accept Send Bill policy as payment for services Payment will be processed upon completion of each activity and receipt of Statement of Account Transportation Arrangements Name of Event: Basic DRRM Training for OCD Personnel Pick-up/Drop-off and STANDBY																	
	van	<table border="1"> <thead> <tr> <th>No. of Pax</th> <th>Pick-up Point</th> <th>Drop-off Point</th> <th>Inclusive Dates</th> <th>Other Requirements</th> </tr> </thead> <tbody> <tr> <td rowspan="2">12</td> <td>OCD</td> <td>Quezon City / Mandaluyong City</td> <td>24-Jan-21</td> <td>10 hours</td> </tr> <tr> <td>Quezon City / Mandaluyong City</td> <td>OCD</td> <td>29-Jan-21</td> <td>10 hours</td> </tr> </tbody> </table>	No. of Pax	Pick-up Point	Drop-off Point	Inclusive Dates	Other Requirements	12	OCD	Quezon City / Mandaluyong City	24-Jan-21	10 hours	Quezon City / Mandaluyong City	OCD	29-Jan-21	10 hours	2	4,700.00	9,400.00
No. of Pax	Pick-up Point	Drop-off Point	Inclusive Dates	Other Requirements															
12	OCD	Quezon City / Mandaluyong City	24-Jan-21	10 hours															
	Quezon City / Mandaluyong City	OCD	29-Jan-21	10 hours															
		No. of Vehicle on standby for 1 day: 1 unit per day Name of Event: Basic Incident Command System Training Course for OCD Personnel Pick-up/Drop-off and STANDBY																	
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No. of Pax	Pick-up Point	Drop-off Point	Inclusive Dates	Other Requirements															
16	OCD	Quezon City / Mandaluyong City	08-Feb-21	10 hours															
	Quezon City / Mandaluyong City	OCD	12-Feb-21	10 hours															
		No. of Vehicle on standby for 1 day: 1 unit per day Name of Event: Exercise Design Course for OCD Personnel Pick-up/Drop-off and STANDBY																	
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No. of Pax	Pick-up Point	Drop-off Point	Inclusive Dates	Other Requirements															
16	OCD	Quezon City / Mandaluyong City	17-Feb-21	10 hours															
	Quezon City / Mandaluyong City	OCD	19-Feb-21	10 hours															
		No. of Vehicle on standby for 1 day: 1 unit per day Name of Event: Community-Based DRRM Training for OCD Personnel Pick-up/Drop-off and STANDBY																	
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No. of Pax	Pick-up Point	Drop-off Point	Inclusive Dates	Other Requirements															
16	OCD	Quezon City / Mandaluyong City	10-Mar-21	10 hours															
	Quezon City / Mandaluyong City	OCD	12-Mar-21	10 hours															
		No. of Vehicle on standby for 1 day: 1 unit per day Name of Event: Emergency Operation Center Training Course for OCD Personnel Pick-up/Drop-off and STANDBY																	
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No. of Pax	Pick-up Point	Drop-off Point	Inclusive Dates	Other Requirements															
14	OCD	Quezon City / Mandaluyong City	23-Mar-21	10 hours															
	Quezon City / Mandaluyong City	OCD	26-Mar-21	10 hours															
		No. of Vehicle on standby for 1 day: 1 unit per day																	
***** NOTHING FOLLOWS *****																			
TOTAL COST					₱47,000.00														

(Total Amount in Words): FORTY SEVEN THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

Ramona Forniehera
RAMONA FORNIEHERA
 Signature over printed name of Supplier
 FEB 11, 2021
 Date



Ricardo B. Jalad
USEC RICARDO B. JALAD
 Administrator

Funds Available: **LALAIN NECESARIO BARROGA** Chief, Accounting Section
 OBR No. : **02-10101-20-21-02-0022**
 Amount : **47,000.00**