	OFFICE OF CIVIL DEFENSE		Document Code	QF-IPD-01
	Quality Form		Revision No.	0
	<h1>Purchase Order</h1>		Effectivity Date	2019.08.16
			Page No.	1 of 1
Supplier	Matt's Catering		P.O. No.	CMS-PO-0421-117
Address	1235 Madrid Ext, Brgy. 045 Zone 03, Tondo Manila		Date	22 Apr 2021
E-mail Address	mattscateringservice@gmail.com		Mode of Procurement	Emergency Cases
			TIN	

Gentlemen:
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Eva Macapagal Super Terminal in Port Area, Manila	Delivery Term:	22 April - 31 May 2021
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION		QTY	UNIT COST	AMOUNT
1		PROVISION OF CATERING SERVICES FOR COVID-19 QUARANTINE FACILITY IN EVA MACAPAGAL SUPER TERMINAL (22 APRIL TO 31 MAY 2021)				
		No. of Pax	Meal	Menu		
	pax	66	Breakfast	Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One 500 ml Bottled Water		
	pax	66	Lunch	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One 500 ml Bottled Water		
	pax	66	Dinner	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One 500 ml Bottled Water		
<p>Other Terms:</p> <ul style="list-style-type: none"> Actual delivery of food shall be based on actual number of staff and patients. Supplier will be paid on the basis of actual number of meals ordered and delivered. Supplier shall coordinate with the Facility Managers on the actual number of meals required. Order on number of meals shall be made at least four hours before intended time of delivery. All meals are individually packed, using clean biodegradable or reusable containers, with provision of reusable utensils. Supplier must be flexible in addressing the nutritional requirements and dietary restrictions of the staff and patients. Supplier's kitchen, food preparation or cooking area must be identified and is within thirty-five kilometers of the facility to ensure freshness of meals being served. Supplier must have a corresponding sanitary permit from DOH or the local government unit. The Procuring Entity reserves the right to inspect the supplier's kitchen or food preparation area to ensure quality of food and to enforce of health protocols. Delivery time are as follows: Breakfast (6:00 to 6:30 AM), Lunch (11:00 to 11:30 AM), and Dinner (6:00 to 6:30 PM). Delivery site is Eva Macapagal Super Terminal in Port Area, Manila. Delivery will be coordinated with the Facility Manager The Procuring Entity reserves the right to terminate the contract in case of poor performance, non-enforcement of health protocols, or in the event that the need for such service becomes unnecessary. Send bill policy applies. <p>Quoted prices must be inclusive of applicable fees and taxes, and charges for incidental services.</p> <p style="text-align: center;">*** nothing follows ***</p>						
TOTAL COST						P752,400.00

(Total Amount in Words): SEVEN HUNDRED FIFTY TWO THOUSAND FOUR HUNDRED PESOS ONLY

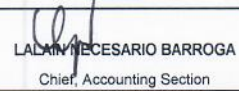
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme: 
 Signature over printed name of Supplier
 April 28, 2021
 Date

Very truly yours,

 USEC RICARDO B. JALAD
 Administrator



Funds Available: 
 LALAIN NECESARIO BARROGA
 Chief, Accounting Section

OBR No.: 02-102101-2021-04-0 2/5
 Amount: 752,400.00