



OFFICE OF CIVIL DEFENSE

Document Code

QF-IPD-01

Quality Form

Revision No.

0

Effectivity Date

2019.08.16

Purchase Order

Page No.

1 of 1

Supplier	MNM Shuttle Dispatching Services	P.O. No.	CMS-PO-0221-037
Address	116 Narra St., Marikina Heights, Marikina City	Date	16 February 2021
E-mail Address	mnm_shuttle@yahoo.com	Mode of Procurement	Emergency Cases
		TIN	

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Locations stipulated below	Delivery Term:	17 - 26 February 2021																						
		Payment Term:	Send Bill Policy																						
LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT																				
1	van	<p>Provision of Van Rental Services for conduct of Aggressive Community Testing in Province of Kalinga (17 - 26 February 2021)</p> <p>VEHICLE REQUIREMENT:</p> <ul style="list-style-type: none"> * Type of Vehicle: Passenger Van * No. of Vehicles Required: Six (6) * Services Period: 17 - 26 February 2021. Ten (10) Days * Model: At least 2013 * Capacity: Maximum seven (7) passengers to comply with social distancing protocols. * Airconditioning must be fully functional. * Chaffeur must wear polo barong at all times. * Vehicles shall be on standby at the place of engagement for any services besides the routine pick-up and send-off: <table border="1"> <thead> <tr> <th>Date</th> <th>No. of Pax</th> <th>Origin</th> <th>Destination</th> <th>No. of Vans</th> </tr> </thead> <tbody> <tr> <td>17-Feb-21</td> <td>30</td> <td>NCR</td> <td>Kalinga (CAR)</td> <td>6</td> </tr> <tr> <td>18 - 25 Feb 2021</td> <td>30</td> <td>Within Kalinga</td> <td>Within Kalinga</td> <td>6</td> </tr> <tr> <td>26-Feb-21</td> <td>30</td> <td>Kalinga (CAR)</td> <td>NCR</td> <td>6</td> </tr> </tbody> </table> <p>OTHER REQUIREMENTS:</p> <ul style="list-style-type: none"> * Service provider must: <ul style="list-style-type: none"> - Conduct routine check-up prior to usage - Pay for toll and parking fees as may be necessary - Provide for fuel, oil and lubricants for the vehicles. - Provide a professional driver for the vehicles - Cover all expenses for emergency repairs or check-up during service period - Replace vehicle within one hour in case of breakdown. * End User to provide food and accommodation for the drivers. * Terms of Payment: Send Bill Policy * Quoted price must include all government taxes, duties and fees. <p>*** nothing follows ***</p>	Date	No. of Pax	Origin	Destination	No. of Vans	17-Feb-21	30	NCR	Kalinga (CAR)	6	18 - 25 Feb 2021	30	Within Kalinga	Within Kalinga	6	26-Feb-21	30	Kalinga (CAR)	NCR	6	6 vans per day x 10 days	7,900.00	474,000.00
Date	No. of Pax	Origin	Destination	No. of Vans																					
17-Feb-21	30	NCR	Kalinga (CAR)	6																					
18 - 25 Feb 2021	30	Within Kalinga	Within Kalinga	6																					
26-Feb-21	30	Kalinga (CAR)	NCR	6																					
				TOTAL COST	₱474,000.00																				

(Total Amount in Words): **FOUR HUNDRED SEVENTY FOUR THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

Signature
Raynardo Balan
 Signature over printed name of Supplier
 2/24/2021
 Date

Very truly yours,

Signature
USEC RICARDO B JALAD
 Administrator



Funds Available:

Signature
LALAIN NECESARIO BARROGA
 Chief, Accounting Section

OBR No. :
 Amount :

02-102101-2021-02-0050
 474,000.00