



OFFICE OF CIVIL DEFENSE

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Quality Form

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0

# Purchase Order

Effectivity Date

2019.08.16

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Supplier: Villa Salud Catering Services

P.O. No.

CMS-PO-1021-253

Address: 229 Manuel L. Quezon St. Purok 3 Brgy. New Lower Bicutan Taguig City

Date

29 - Oct - 2021

E-mail Address: villasaludcateringservices@gmail.com

Mode of Procurement

Emergency Cases

TIN

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Filinvest Tent Alabang	Delivery Term:	01 to 31 November 2021
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION			QTY	UNIT COST	AMOUNT
1		PROVISION OF CATERING SERVICES FOR COVID-19 QUARANTINE FACILITY IN FILINVEST TENT ALABANG (01 TO 30 NOVEMBER 2021)					
		<b>No. of Pax</b>	<b>Meal</b>	<b>Menu</b>			
	pax	300	Breakfast	Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water	9,000	100.00	900,000.00
	pax	300	Lunch	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water	9,000	105.00	945,000.00
	pax	300	Dinner	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water	9,000	105.00	945,000.00
<p><b>Other Terms:</b></p> <ul style="list-style-type: none"> <li>All meals are individually packed, using clean biodegradable or reuseable containers, with provision of reusable utensils.</li> <li>Actual delivery of food shall be based on actual number of staff and patients. Supplier will be paid on the basis of actual number of meals ordered and delivered.</li> <li>Supplier shall coordinate with the Facility Managers on the actual number of meals required. Order on number of meals shall be made at least four hours before intended time of delivery.</li> <li>Supplier must be flexible in addressing the nutritional requirements and dietary restrictions of the staff and patients.</li> <li>Supplier's kitchen, food preparation or cooking area must be identified and is within fifteen (15) kilometers of the facility to ensure freshness of meals being served. Supplier must have a corresponding sanitary permit from DOH or the local government unit.</li> <li>The Procuring Entity reserves the right to inspect the supplier's kitchen or food preparation area to ensure quality of food and to enforce of health protocols.</li> <li>Delivery time are as follows: Breakfast (6:00 to 6:30 AM), Lunch (11:30 to 12:00 NN), and Dinner (6:00 to 6:30 PM).</li> <li>Delivery site is Filinvest Tent Alabang. Delivery will be coordinated with the Facility Manager.</li> <li>The Procuring Entity reserves the right to terminate the contract in case of poor performance, non-enforcement of health protocols, or in the event that the need for such service becomes unnecessary.</li> <li>Send bill policy applies (monthly progress billing).</li> <li>Quoted prices must be inclusive of applicable fees and taxes, and charges for incidental services.</li> </ul> <p style="text-align: center;">*** nothing follows ***</p>							
<b>TOTAL COST</b>							<b>₱2,790,000.00</b>

(Total Amount in Words): TWO MILLION SEVEN HUNDRED NINETY THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

*Signature of Elizabeth R. Rafael*  
 ELIZABETH R. RAFAEL  
 Signature over printed name of Supplier  
 Date: 10/29/21

Very truly yours,

*Signature of Ricardo B. Jalad*  
 USEC RICARDO B. JALAD  
 Administrator

