	<b>OFFICE OF CIVIL DEFENSE</b>	Document Code	QF-IPD-01
	Quality Form	Revision No.	0
	<b>Purchase Order</b>	Effectivity Date	2019.08.16
Supplier	Golden Phoenix Hotel Manila	P.O. No.	CMS-PO-0621-173
Address	Oceanaire Bldg. Pea Rd 23 CBP D. Macapagal Pasay City	Date	31 May 2021
E-mail Address	sales5@goldenphoenixhotelmanila.com	Mode of Procurement	Emergency Cases
		TIN	
Page No.	1 of 1		

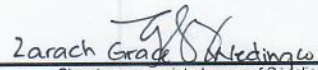
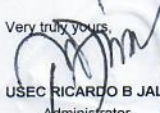


Gentlemen:  
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Within Pasay City	Delivery Term:	01 June to 30 September 2021
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT																												
1		<b>Provision of Hotel Accommodation and Meals for PCG Personnel Deployed for COVID-19 Operations Under TGA OSS Task Unit Balik-Probinsya (01 June to 30 September 2021)</b>  <b>Standard: At least a three-star hotel</b> <b>Location: Within Pasay City</b> <b>Permit: With permit to operate from DOT/BOQ.</b> <b>Dates: 01 June to 30 September 2021</b> <b>Room Requirements:</b> <table border="1" style="width: 100%;"> <tr> <th>No. of Pax</th> <th>Room</th> <th>No. of Room</th> <th>Check-in</th> <th>Check-out</th> <th>No. of Nights</th> </tr> <tr> <td>100</td> <td>Twin</td> <td>50</td> <td>01 June 2021</td> <td>01 Oct 2021</td> <td>122</td> </tr> </table> <ul style="list-style-type: none"> <li>• Rooms shall be cleaned and sanitized according to established health protocols. Linens shall be changed regularly.</li> <li>• Separate beds for twin-sharing rooms are required, with TWIN SIZE as minimum bed size.</li> <li>• All rooms must be fully air-conditioned, with windows for ventilation and equipped with a cable television. Preferably equipped with a mini-refrigerator.</li> <li>• Bathrooms must be clean, with provision of basic toiletries such as toilet papers, toothpaste, toothbrush, bath soap, shampoo and towels.</li> <li>• Daily complimentary coffee/tea with provision for thermos or a percolator, as requested by guest.</li> <li>• Two complimentary bottled water daily per guest.</li> <li>• Free WIFI access to all occupants at minimum speed of 5Mbps.</li> </ul> <b>Meal Requirements:</b> <table border="1" style="width: 100%;"> <tr> <th>No. of Pax</th> <th>Meal</th> <th>Menu</th> <th>No. of Days</th> </tr> <tr> <td>100</td> <td>Breakfast</td> <td>Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water</td> <td>122</td> </tr> <tr> <td>100</td> <td>Lunch</td> <td>Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water</td> <td>122</td> </tr> <tr> <td>100</td> <td>Dinner</td> <td>Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water</td> <td>122</td> </tr> </table> <ul style="list-style-type: none"> <li>• All meals are individually packed, using clean biodegradable or reusable containers, with provision of reusable utensils, and delivered to the rooms before meal time.</li> <li>• Hotel shall coordinate with the Facility Managers on the actual number of meals required for the personnel staying in the hotels. Payment shall only cover actual meals ordered and served.</li> <li>• Hotel must be flexible in addressing the nutritional requirements and dietary restrictions of the guests.</li> </ul> <b>Other Terms:</b> <ul style="list-style-type: none"> <li>• The hotel shall also provide a mid-size function room, with tables, chairs, whiteboard, whiteboard markers and LCD projector and screen, which will serve as a Command Post or Meeting Area. The venue will also house the equipment and supplies needed by the staff.</li> <li>• Free secured parking slots equivalent to at least 10% of the number of rooms.</li> <li>• The Procuring Entity reserves the right to reduce the scope e.g. number of rooms or meals, in case the need for such is reduced.</li> <li>• The Procuring Entity reserves the right to terminate the contract in case of poor performance, or in the event that the need for such service becomes unnecessary.</li> <li>• Send bill policy applies every last day of the month.</li> <li>• Quoted prices must be inclusive of applicable fees and taxes, and charges for incidental services</li> </ul> <p style="text-align: center;">*** nothing follows ***</p>	No. of Pax	Room	No. of Room	Check-in	Check-out	No. of Nights	100	Twin	50	01 June 2021	01 Oct 2021	122	No. of Pax	Meal	Menu	No. of Days	100	Breakfast	Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water	122	100	Lunch	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water	122	100	Dinner	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water	122	12,200	1,450.00	17,690,000.00
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				<b>TOTAL COST</b>	<b>P21,350,000.00</b>																												

(Total Amount in Words): TWENTY ONE MILLION THREE HUNDRED FIFTY THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforms:  Signature over printed name of Supplier May 31, 2021 Date	Very truly yours,  USEC RICARDO B. JALAD Administrator	 
Funds Available: LALAIN NECESSARIO BARROGA Chief, Accounting Section	OBR No.: 02-109101-2021-05-0276 Amount: 21,350,000.00	