



<b>OFFICE OF CIVIL DEFENSE</b>		Document Code	QF-IPD-01
Quality Form		Revision No.	0
<h1>Purchase Order</h1>		Effectivity Date	2019.08.16
		Page No.	1 of 1
Supplier	Peniton Trading	P.O. No.	CMS-PO-0521-125
Address	L7 B1 Zabarte Road, Brgy 177, Camarin, Caloocan City	Date	21-May-21
E-mail Address	penitontrading@yahoo.com	Mode of Procurement	Small Value Procurement
		TIN	198-368-727-000

Gentlemen:  
**Please provide this office the following services subject to the terms and conditions contained herein:**

Location of Service:	NDRRMC Building, Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	Fifteen (15) calendar days upon receipt of Notice to Proceed (NTP)
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
1	Pcs	<p style="text-align: center;"><b>Procurement of Steel Racks for NDRRMC Building</b></p> <p>Quantity : 5 Pcs</p> <p><b>Steel Racks Specification:</b></p> <ul style="list-style-type: none"> <li>▪ Dimension: 90 W x 45 D x 180 H cm</li> <li>▪ Color: Any color available</li> <li>▪ No. of Layers: 4</li> <li>▪ Gauge: #20</li> <li>▪ Material: Metal Frame</li> </ul> <p><b>Other Requirements:</b></p> <ul style="list-style-type: none"> <li>▪ Price offer must include delivery fee, installation and other charges.</li> <li>▪ Must have at least 7 days outright replacement.</li> <li>▪ Must have at least 1 year warranty.</li> </ul> <p><b>Terms and Condition:</b>            Delivery Place: NDRRMC Building, Camp General Emilio Aguinaldo, Quezon City            Delivery Period: 15 calendar days upon receipt of Notice to Proceed by the supplier            Billing arrangement: Send bill policy            Fund Source: OS DRRM Fund FY 2021</p> <p style="text-align: center;">***NOTHING FOLLOWS***</p>	5	8,800	P44,000.00
<b>TOTAL COST</b>					<b>P44,000.00</b>

(Total Amount in Words): **FORTY FOUR THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme: *[Signature]*  
 Signature over printed name of Supplier  
5/28/2021  
 Date

Very truly yours,  
*[Signature]*  
**USEC RICARDO B JALAD**  
 Administrator



Funds Available: **LALAIN NECESARIO BARROGA**  
 Chief, Accounting Section

OBR No. : 02-101104-2011-05-0104  
 Amount : 44,000.00