



OFFICE OF CIVIL DEFENSE

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QF-IPD-01

Quality Form

Revision No.

0

Effectivity Date

2019.08.15

Purchase Order

Page No.

1 of 1

Supplier	RPD Chem Enterprises	P.O. No.	CMS-PO-0421-108
Address	73E 12th Avenue, Brgy. Socorro, Cubao, Quezon City	Date	15 APRIL 2021
E-mail Address	rpdcchem Enterprises@yahoo.com.ph	Mode of Procurement	Section 53.9 (Small Value Procurement)
		TIN	

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	OCD, Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	Fifteen (15) days upon receipt of PO		
		Payment Term:	Send Bill Policy		
LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
I.		<b>Supply and Delivery of Commonly Used Janitorial Supplies for the 1st and 2nd Quarter of CY 2021 for use of OCD - NDRRMC</b> Technical Specifications:			
	packs	<b>Paper towel, minimum 175 sheets, 1 ply</b> Weight: 32-35 gsm pack: at least 175 pulls, interfolded, number of ply: one (1) ply, high quality, packaging: standard packaging of the manufacturer; marking and labeling	400	45.00	18,000.00
	gallon	<b>Liquid handsoap</b> Mild Scented; Bacterial/Germicidal Property; Liquid Soap 500mL; individually packed plastic bottle packaging: standard packaging of the manufacturer	50	180.00	9,000.00
	gallon	<b>Fabric conditioner (anti-bacterial)</b>	50	450.00	22,500.00
	can	<b>Insecticide, aerosol, 500mL, odorless</b>	100	380.00	38,000.00
	bottle	<b>Muriatic Acid, 500mL/bottle</b>	50	85.00	4,250.00
	bottle	<b>Bleach, 500mL/bottle</b>	100	30.00	3,000.00
	pcs	<b>Deodorant cake, scented, 100g</b>	200	50.00	10,000.00
	pcs	<b>Walis Tambo</b> Weight: 500 grams (max) Handle: Plastic coated aluminum tube; diameter of handle: 19MM (min); length of handle: 545MM (min)	50	180.00	9,000.00
	pcs	<b>Walis Tingting</b> Made with mature coconut midribs Standard Size (min): 140mm grip, measured 150mm from the top, usable length: 760mm; rib count (min): 350 pieces	100	30.00	3,000.00
	pcs	<b>Dust Pan</b> Made of rigid non breakable plastic; with detachable handle: Diameter (min): 30mm, length: 600mm Handle shall fit firmly/securely into the pan and shall not detach during usage, Assorted Colors	30	67.00	2,010.00
	pcs	<b>Toilet Brush</b> Length: 50cm, made of plastic	30	65.00	1,950.00
	bottle	<b>Toilet Cleanser, 500mL/bottle</b> Delivery Period: Fifteen (15) days upon receipt of PO Delivery Site: OCD, Camp General Emilio Aguinaldo, QC Payment: Send Bill Policy Acceptance Procedures: Random sampling of 10% of total quantity Must comply with specifications and quantity (visual inspection) Tolerance Range of length/weight: +/- 3% ***** NOTHING FOLLOWS *****	50	130.00	6,500.00
			<b>TOTAL COST</b>		<b>₱127,210.00</b>

(Total Amount in Words): ONE HUNDRED TWENTY SEVEN THOUSAND TWO HUNDRED TEN PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

*[Signature]*  
**Rovena Drobquino**  
 Signature over printed name of Supplier  
**April 23, 2021**  
 Date

Very truly yours,

*[Signature]*  
**USEC RICARDO B JALAD**  
 Administrator



Funds Available:

*[Signature]*  
**LALAIN NECESARIO BARROGA**  
 Chief, Accounting Section

OBR No. :

Amount :

**02-101101-2021-04-0079**  
**127,210.00**