



OFFICE OF CIVIL DEFENSE

Quality Form

Purchase Order

Document Code QF-IPD-01

Revision No. 0

Effectivity Date 2019.08.16

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| | | | |
|----------------|---|---------------------|-----------------------|
| Supplier | Bonifacio Hotel Ventures, Inc (SEDA BGC Hotel) | P.O. No. | CMS-PO-0321-071 |
| Address | 30th Street Corner 11th Avenue, Bonifacio Global City, Taguig | Date | 26-Feb-21 |
| E-mail Address | valencia.karen@sedahotels.com | Mode of Procurement | Emergency Procurement |
| | | TIN | |

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

| | | | |
|----------------------|-------------------------|----------------|----------------------------|
| Location of Service: | Within Taguig or Makati | Delivery Term: | 28 February to 31 May 2021 |
| | | Payment Term: | Send Bill Policy |

| LOT NO. | UNIT | ITEM/DESCRIPTION | QTY | UNIT COST | AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------|-----------|---|-------------|-----------|--------------|----------|-----------|--------------|---|--------|---|-----------|----------|----|-----|------|-----|-----------|----------|----|------------|------|------|-------------|-----|-----------|---|----|-----|-------|---|----|-----|--------|---|----|---------------|----------------------|-----------------------------|
| I | | <p>Provision of Hotel Accommodation and Meals for Personnel Deployed at COVID-19 Testing Facility in Lakeshore Taguig (28 February to 31 May 2021)</p> <p>Standard: At least a three-star hotel Location: Within Taguig or Makati Permit: With permit to operate from DOT/BOQ. Dates: 28 February to 31 May 2021 Room Requirements:</p> <table border="1"> <thead> <tr> <th>No. of Pax</th> <th>Room</th> <th>No. of Rooms</th> <th>Check-in</th> <th>Check-out</th> <th>No of Nights</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Single</td> <td>2</td> <td>28-Feb-21</td> <td>1-Jun-21</td> <td>93</td> </tr> <tr> <td>242</td> <td>Twin</td> <td>121</td> <td>28-Feb-21</td> <td>1-Jun-21</td> <td>93</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Rooms shall be cleaned and sanitized according to established health protocols. Linens shall be changed regulary. Minimum bed size for Single Room is FULL SIZE. Separate beds for twin-sharing rooms are required, with TWIN SIZE as minimum bed size All rooms must be fully air-conditioned, with windows for ventilation and equipped with a cable television. Preferably equipped with a mini-refrigerator. Bathrooms must be clean, with provision of basic toiletries such as toilet papers, toothpaste, toothbrush, bath soap, shampoo and towels. Daily complimentary coffee/tea with provision for thermos or a percolator, as requested by guest. Two complimentary bottled water daily per guest Free WIFI access to all occupants at minimum speed of 5mbps. <p>Meals Requirements:</p> <table border="1"> <thead> <tr> <th>No. of Pax</th> <th>Meal</th> <th>Menu</th> <th>No. of Days</th> </tr> </thead> <tbody> <tr> <td>100</td> <td>Breakfast</td> <td>Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water</td> <td>93</td> </tr> <tr> <td>100</td> <td>Lunch</td> <td>Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water</td> <td>93</td> </tr> <tr> <td>100</td> <td>Dinner</td> <td>Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water</td> <td>93</td> </tr> </tbody> </table> <ul style="list-style-type: none"> All meals are individually packed, using clean biodegradable or reusable containers, with provision of reusable utensils, and delivered to the rooms before meal time Hotel shall coordinate with the Facility Managers on the actual number of meals required for the personnel staying in the hotels. Payment shall only cover actual meals ordered and served Hotel must be flexible in addressing the nutritional requirements and dietary restrictions of the guests | No. of Pax | Room | No. of Rooms | Check-in | Check-out | No of Nights | 2 | Single | 2 | 28-Feb-21 | 1-Jun-21 | 93 | 242 | Twin | 121 | 28-Feb-21 | 1-Jun-21 | 93 | No. of Pax | Meal | Menu | No. of Days | 100 | Breakfast | Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water | 93 | 100 | Lunch | Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water | 93 | 100 | Dinner | Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water | 93 | 186 11,253 | 2,300.00 2,300.00 | 427,800.00 25,881,900.00 |
| No. of Pax | Room | No. of Rooms | Check-in | Check-out | No of Nights | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Single | 2 | 28-Feb-21 | 1-Jun-21 | 93 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 242 | Twin | 121 | 28-Feb-21 | 1-Jun-21 | 93 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No. of Pax | Meal | Menu | No. of Days | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100 | Breakfast | Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water | 93 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100 | Lunch | Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water | 93 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Supplier Bonifacio Hotel Ventures, Inc (SEDA BGC Hotel)

P.O. No.

CMS-PO-0321-071

Address 30th Street Corner 11th Avenue, Bonifacio Global City, Taguig

Date

26-Feb-21

E-mail Address valencia.karen@sedahotels.com

Mode of Procurement

Emergency Procurement

TIN

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:

Within Taguig or Makati

Delivery Term:

28 February to 31 May 2021

Payment Term:

Send Bill Policy

Table with columns: LOT NO., UNIT, ITEM/DESCRIPTION, QTY, UNIT COST, AMOUNT. Includes 'Other Requirements' list and 'TOTAL COST P31,889,700.00'.

(Total Amount in Words): THIRTY ONE MILLION EIGHT HUNDRED EIGHTY NINE THOUSAND SEVEN HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

Signature of ELAINE ALZONA, Date 26-FEB-2021

Very truly yours,

Signature of RICHARDO B JALAD, Administrator

Funds Available:

Signature of LALAIN NECESARIO BARROGA, Chief, Accounting Section

OBR No.: 02-102101-2021-07-0086, Amount: 31,889,700.00

