



<b>OFFICE OF CIVIL DEFENSE</b>		Document Code	QF-IPD-01
Quality Form		Revision No.	0
<h1>Purchase Order</h1>		Effectivity Date	2019.08.16
		Page No.	1 of 2
Supplier	Roxaco Asia Hospitality Corporation (Go Hotels Ermita)	P.O. No.	CMS-PO-0221-043
Address	#1430 A. Mabini St. Brgy. 668 Zone 072 Ermita Manila	Date	23-Feb-21
E-mail Address	a.estores@roxacoasihospitality.com	Mode of Procurement	Emergency Procurement
		TIN	007-937-565-000

Gentlemen:  
**Please provide this office the following services subject to the terms and conditions contained herein:**

Location of Service:	Within Ermita/Malate area	Delivery Term:	28 February to 31 May 2021
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT																														
I	Pax	<b>Provision of Hotel Accommodation and Meals for PCG Personnel Deployed for COVID-19 Operations Under TG RT-PCR Incident Command Post Members (28 February to 31 May 2021)</b>  <b>Standard: At least a three-star hotel</b> <b>Location: Within Ermita/Malate area</b> <b>Permit: With permit to operate from DOT/BOQ.</b> <b>Dates: 28 February to 31 May 2021</b> <b>Room Requirements:</b> <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th>No. of Pax</th> <th>Room</th> <th>No. of Rooms</th> <th>Check-in</th> <th>Check-out</th> <th>No of Nights</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Single</td> <td>2</td> <td>28-Feb-21</td> <td>1-Jun-21</td> <td>93</td> </tr> <tr> <td>138</td> <td>Twin</td> <td>69</td> <td>28-Feb-21</td> <td>1-Jun-21</td> <td>93</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>Rooms shall be cleaned and sanitized according to established health protocols. Linens shall be changed regulary.</li> <li>FULL SIZE bed for single occupancy rooms. Separate beds for twin-sharing rooms are required, with TWIN SIZE as minimum bed size.</li> <li>All rooms must be fully air-conditioned, with windows for ventilation and equipped with a cable television. Preferably equipped with a mini-refrigerator.</li> <li>Bathrooms must be clean, with provision of basic toiletries such as toilet papers, toothpaste, toothbrush, bath soap, shampoo and towels.</li> <li>Daily complimentary coffee/tea with provision for thermos or a percolator, as requested by guest.</li> <li>Two complimentary bottled water daily per guest</li> <li>Free WIFI access to all occupants at minimum speed of 5mbps.</li> </ul> <b>Meals Requirements:</b> <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th>No. of Pax</th> <th>Meal</th> <th>Menu</th> <th>No. of Days</th> </tr> </thead> <tbody> <tr> <td>140</td> <td>Breakfast</td> <td>Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water</td> <td>93</td> </tr> <tr> <td>140</td> <td>Dinner</td> <td>Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water</td> <td>93</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>All meals are individually packed, using clean biodegradable or reusable containers, with provision of reusable utensils, and delivered to the rooms before meal time</li> <li>Hotel shall coordinate with the Facility Managers on the actual number of meals required for the personnel staying in the hotels. Payment shall only cover actual meals ordered and served</li> <li>Hotel must be flexible in addressing the nutritional requirements and dietary restrictions of the guests</li> </ul>	No. of Pax	Room	No. of Rooms	Check-in	Check-out	No of Nights	2	Single	2	28-Feb-21	1-Jun-21	93	138	Twin	69	28-Feb-21	1-Jun-21	93	No. of Pax	Meal	Menu	No. of Days	140	Breakfast	Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water	93	140	Dinner	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water	93	186 12,834	1,900.00 950.00	353,400.00 12,192,300.00
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