



OFFICE OF CIVIL DEFENSE

Document Code

QF-IPD-01

Quality Form

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0

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2019.08.16

Purchase Order

Page No.

1 of 1

Supplier	MNM SHUTTLE DISPATCHING SERVICES	P.O. No.	CMS-PO-0321-052
Address	116 Narra St., Marikina Heights, Marikina City	Date	17 February 2021
E-mail Address	mnm_shuttle@yahoo.com	Mode of Procurement	Emergency Cases
		TIN	

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Within Metro Manila and CALABARZON	Delivery Term:	22 February to 31 May 2021		
		Payment Term:	Send Bill Policy		
LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
1	van	<p><b>Provision of Transportation Services PCG Mobile Teams Deployed for RT-PCR Testing in Various Quarantine Facilities (22 February - 31 May 2021)</b></p> <p><b>VEHICLE REQUIREMENT:</b></p> <ul style="list-style-type: none"> <li>Type of Vehicle: Passenger Van</li> <li>No. of Vehicles Required: Ten (10) units</li> <li>Model: At least 2013 model</li> <li>Capacity: Seven to eight (7-8) passengers plus luggage</li> <li>Airconditioning must be fully functional</li> <li>Self-drive</li> <li>24/7 Rental</li> <li>Length of Service: 22 February to 31 May 2021 (99 days)</li> <li>Location of Service: Within Metro Manila and CALABARZON</li> </ul> <p><b>TERMS AND CONDITIONS:</b></p> <ul style="list-style-type: none"> <li>End User shall provide for all expenses for parking and toll fees, and for fuel for the vehicles</li> <li>Service provider must conduct monthly vehicle check-up for maintenance</li> <li>Service provider must cover all expenses for emergency repair/check-up during the coverage period</li> <li>Service provider must have a back-up units available in emergency cases</li> <li>Prices must be inclusive of taxes, repair and maintenance and other charges/fees</li> <li>Reservation Clause: The OCD Reserves the right to terminate the contract in case the services is no longer required or for any other legal and valid reason</li> </ul> <p>*** nothing follows ***</p>	10 vans per day x 99 days	4,500.00	4,455,000.00
<b>TOTAL COST</b>					<b>₱4,455,000.00</b>

(Total Amount in Words): FOUR MILLION FOUR HUNDRED FIFTY FIVE THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

Signature over printed name of Supplier  
 2/19/2021  
 Date

Very truly yours,

USEC RICARDO B. JALAD  
 Administrator

Funds Available:

LALAIN NECESARIO BARROGA  
 Chief, Accounting Section

OB No. :

02-102101-2021-02-0039

Amount :

4,455,000.00