

	OFFICE OF CIVIL DEFENSE	Document Code	QF-IPD-01
	Quality Form	Revision No.	0
	Purchase Order	Effectivity Date	2019.08.16
Page No.		1 of 1	
Supplier	Astoria Plaza	P.O. No.	CMS-PO-0221-026
Address	15 J, Escrivá Drive, Ortigas Business District, Pasig City	Date	11 February 2021
E-mail Address	pia.sales@astoriaplaza.com	Mode of Procurement	Emergency Cases
		TIN	

Gentlemen:
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Philsports Arena	Delivery Term:	15 February - 31 May 2021
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT												
1		Provision Catering Services for COVID-19 Quarantine Facility in Philsports Arena (15 February to 31 May 2021) Meal Arrangement: <table border="1" data-bbox="566 660 933 1052"> <thead> <tr> <th>No. of Pax</th> <th>Meal</th> <th>Menu</th> </tr> </thead> <tbody> <tr> <td>210</td> <td>Breakfast</td> <td>Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water</td> </tr> <tr> <td>210</td> <td>Lunch</td> <td>Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water</td> </tr> <tr> <td>210</td> <td>Dinner</td> <td>Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water</td> </tr> </tbody> </table>	No. of Pax	Meal	Menu	210	Breakfast	Rice, One Breakfast Viand, One Egg (Omelette, Fried or Hard Boiled), Fruit or Dessert and One Bottled Water	210	Lunch	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water	210	Dinner	Rice, One Meat Viand (Beef, Pork, Fish or Chicken), One Vegetable Viand, Fruit or Dessert and One Bottled Water			
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	pax		22,260	70.00	1,558,200.00												
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		Other Terms: <ul style="list-style-type: none"> All meals are individually packed, using clean biodegradable or reusable containers, with provision of reusable utensils. Actual delivery of food shall be based on actual number of staff and patients. Supplier will be paid on the basis of actual number of meals ordered and delivered. Supplier shall coordinate with the Facility Managers on the actual number of meals required. Number of meals shall be made at least four hours before intended time of delivery. Supplier must be flexible in addressing the nutritional requirements and dietary restrictions of the staff and patients. Supplier's kitchen, food preparation or cooking area must be identified and is within ten (10) kilometers of the facility to ensure freshness of meals being served. Supplier must have a corresponding sanitary permit from DOH or the local government unit. The Procuring Entity reserves the right to inspect the supplier's kitchen or food preparation area to ensure quality of food and to enforce of health protocols. Delivery time are as follows: Breakfast (6:00 to 6:30 AM), Lunch (11:30 to 12:00 NN), and Dinner (6:00 to 6:30 PM). Delivery site is PhilSports Arena. Delivery will be coordinated with the Facility Manager. The Procuring Entity reserves the right to terminate the contract in case of poor performance, non-enforcement of health protocols, or in event that the need for such service becomes unnecessary. Send Bill Policy applies (Monthly Progress Billing) Quoted prices must be inclusive of applicable fees and taxes, and charges for incidental services. 															
		*** nothing follows ***															
			TOTAL COST		P4,674,600.00												

(Total Amount in Words): FOUR MILLION SIX HUNDRED SEVENTY FOUR THOUSAND SIX HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme: 
 Signature over printed name of Supplier
 Date: Feb 11, 2021

Very truly yours,

 USEO RIGARDO B JALAD
 Administrator

Funds Available: LALAIN NECESARIO BARROGA
 Chief, Accounting Section

OBR No.: 02402101-2021-02-0021
 Amount: 4,674,600.00

