



OFFICE OF CIVIL DEFENSE		Document Code	QF-IPD-01
Quality Form		Revision No.	0
Purchase Order		Effectivity Date	2019.08.16
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Supplier	Salazar Eatery	P.O. No.	CMS-PO-20-447
Address	38H 16th Avenue, Murphy, Quezon City	Date	29 Dec 2020
E-mail Address	salazar.eatery@yahoo.com	Mode of Procurement	53.2 Emergency Cases
		TIN	

Gentlemen:
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Office of Civil Defense, Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	01 January to 31 March 2021 (90 Days)
		Payment Term:	Send Bill Arrangement

LOT NO.	UNIT	ITEM/DESCRIPTION				QTY	UNIT COST	AMOUNT	
Provision of Meals for OCD Employees on Skeleton Workforce due to COVID-19 Pandemic									
Meals Arrangement									
		No. of Pax	Meal/Snack	Serving Arrangement	Inclusive Date	Menu			
1	Meal	220	Breakfast	Packed	01 Jan to 31 Mar 2021 (90 days)	Rice, Choice of Tocino, Tapa, Longanisa, Fish with one egg	220.00	83.50	₱1,653,300.00
2	Meal	220	Lunch			Rice, Two(2) Viands (Choice of chicken, seafood, pork, beef, and vegetables), with dessert and one beverage	220.00	93.50	₱1,851,300.00
3	Meal	100	Dinner			Rice, Two(2) Viands (Choice of chicken, seafood, pork, beef, and vegetables), with dessert and one beverage	100.00	93.50	₱841,500.00
Other Requirements: *Delivery Period: Three (3) working days upon receipt of the Purchase Order *Delivery Time: -Breakfast: 7:00 AM -Lunch: 11:00 AM -Dinner: 5:30 PM *Must be environmental friendly package *Catering Services must be located within 4Km from CGEA to avoid spoilage of food due to travel time *Actual Number or quantity ordered shall be made at least five (5) hours before intended time of delivery. *Actual delivery of food shall be based on the actual number of attendance of personnel per day. Supplier will be paid on the basis of actual number of meals ordered and delivered *Delivery Site: OCD-Admin Building, Camp General Emilio Aguinaldo, Quezon City *Payment Terms: Send Bill Arrangement/Progressive Billing *Chargeability: Reprogrammed Funds (DRRM) ***Nothing Follows***									
TOTAL COST									₱4,346,100.00

(Total Amount in Words): **FOUR MILLION THREE HUNDRED FORTY SIX THOUSAND ONE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:	 Signature over printed name of Supplier DEC 29, 2020 Date	Very truly yours, USEC RICARDO B JALAD Administrator	
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Funds Available:	LALAIN NECESARIO BARROGA Chief, Accounting Section	OBR No.:	02-10101-2020-12-0561
		Amount:	4,346,100.00