



OFFICE OF CIVIL DEFENSE

Quality Form

# Purchase Order

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QF-IPD-01

Revision No.

0

Effectivity Date

2019.08.16

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Supplier	Dependable Packaging and Printing House Corporation	P.O. No.	CMS-PO-0121-006
Address	#53 Donesa St. Canumay West Valenzuela City	Date	13-Jan-20
E-mail Address	almanvelasco@yahoo.com	Mode of Procurement	Sec 53.9 Small Value Procurement
		TIN	

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Office of Civil Defense, Camp General Emilio Aguinaldo	Delivery Term:	Thirty (30) Working days upon receipt of NTP		
		Payment Term:	Send Bill Policy		
LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
		<b>Provision of Printing Services</b>			
		<b>Item</b>			
1	Copy	Civil Defense Gazette Issue 1	4,200	17.80	74,760.00
2	Copy	Civil Defense Gazette Issue 2	4,200	17.80	74,760.00
<p><b>Technical Specification:</b></p> <p>Size: Letter (8.5 X 11)            Print Quality: Full Color (4/4)            No. of Pages: 20 pages including cover            Cover pages: C2S 140 Laminated Cover            Inside Pages: C2S 80            Process: Offset Printing            Finish: Saddle Stitch            Material: File supplies            Packaging requirement: 200 per pack            Content: To be provided by PAO</p> <p><b>Terms and Condition:</b></p> <p>Delivery Date: Thirty (30) working days upon receipt of Purchase Order/ Notice to Proceed            Payment Terms: Send Bill Policy            Other Terms: Prices Inclusive of Taxes, delivery cost and other charges/fees charges/fees            Chargeability: PAO APB CY 2020</p> <p style="text-align: center;">***Nothing Follows***</p>					
<b>TOTAL COST</b>					<b>₱149,520.00</b>

(Total Amount in Words): ONE HUNDRED FORTY NINE THOUSAND FIVE HUNDRED TWENTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

*ARCADIO S. VELASCO JR.*  
 Signature over printed name of Supplier  
 JAA - 20. 2020  
 Date

Very truly yours,

*RICARDO B. JALAD*  
 USEC RICARDO B JALAD  
 Administrator

Funds Available:

LALAIN NECESARIO BARROGA  
 Chief, Accounting Section

OBR No : 02-101101-2020-12-0553

Amount : 149,520.00