



OFFICE OF CIVIL DEFENSE

Quality Form

Purchase Order

Document Code

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0

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Supplier	C and S Automotive Service and Trading Center Co.	P.O. No.	CMS-PO-20-429
Address	130 Road 1, Bagong Pagasa, Quezon City	Date	14 December 2020
		Mode of Procurement	Section 53.9 (Small Value Procurement)
E-mail Address	cnsastc0110@yahoo.com	TIN	

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	OCD Central Office, Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	Thirteen (30) working days upon receipt of Notice to Proceed (NTP)
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
1		For the repair and replacement of parts of One (1) unit OCD Vehicle Hyundai Water Truck			
		ITEMS			
	unit	A. Computer Box (ECU)	1		150,000.00
	unit	B. Speed Sensor Assembly	1		10,900.00
	unit	C. Lamp Assembly Head (RH)	1		14,500.00
	unit	D. Computer Analyzer	1		3,500.00
	lot	E. Engine Oil	1		15,900.00
	lot	F. Oil Filter	1		3,500.00
	unit	G. Air Filter	1		2,200.00
	lot	H. Fuel Filter	1		2,200.00
	lot	I. Air Con Enhancer	1		4,200.00
	lot	J. AC Evaporator Cleaner	1		7,200.00
	lot	K. Service Call	1		5,500.00
	lot	L. Air Con Freon	1		2,000.00
		Labor Cost			29,000.00
Terms and Conditions:					
A. The period of correction of defects in the warranty period is maximum of thirty (30) days from receipt of notice of defects from the Procuring Entity.					
B. Prices inclusive of taxes, labor cost and other expenses					
C. Terms of Payment - Send Bill Policy					
D. Completion Date: Thirty (30) working days upon receipt of NTP					
E. Delivery Site - OCD Central Office, CGEA					
*** nothing follows ***					
TOTAL COST					₱250,600.00

(Total Amount in Words): TWO HUNDRED FIFTY THOUSAND SIX HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

Signature over printed name of Supplier
 1-8-2021
 Date

Very truly yours,

USEC RICARDO B. JALAD
 Administrator

Funds Available:

LALAIN NECESARIO BARROGA
 Chief, Accounting Section

OBR No. :

Amount :

12-10/11-2020-12-272
 ₱250,600.00