



OFFICE OF CIVIL DEFENSE

Quality Form

# Purchase Order

Document Code

QF-IPD-01

Revision No.

0

Effectivity Date

2019.08.16

Page No.

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Supplier	MNM SHUTTLE DISPATCHING SERVICES	P.O. No.	CMS-PO-0521-120
Address	116 Narra St., Marikina Heights, Marikina City	Date	03 May 2021
E-mail Address	mnm_shuttle@yahoo.com	Mode of Procurement	Emergency Cases
		TIN	

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Locations stipulated below	Delivery Term:	03 - 09 May 2021																																		
		Payment Term:	Send Bill Policy																																		
LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT																																
1	vans	<b>Provision of Van Rental Services for the Conduct of Aggressive Community Testing in Ifugao Province (03 - 09 May 2021)</b>  <b>VEHICLE REQUIREMENT:</b> * Type of Vehicle: Passenger Van * No. of Vehicles Required: Six (6) Vans * Service Period: 03 - 09 May 2021 * Model: At least 2013 * Capacity: Maximum seven (7) passengers to comply with social distancing protocols. * Airconditioning must be fully functional. * Vehicles shall be on standby at the place of engagement for any services besides the routine pick-up and send-off.	6 vans per day for 7 days		465,000.00																																
		<table border="1"> <thead> <tr> <th>Date</th> <th>Origin</th> <th>Destination</th> <th>No. of Vans</th> </tr> </thead> <tbody> <tr> <td>03 May</td> <td>Philippine Arena, Bulacan</td> <td>Ifugao Province</td> <td>6</td> </tr> <tr> <td>4 May</td> <td colspan="2">Within Ifugao (Lagawe)</td> <td>6</td> </tr> <tr> <td>5 May</td> <td colspan="2">Within Ifugao (Lamut)</td> <td>6</td> </tr> <tr> <td>6 May</td> <td colspan="2">Within Ifugao (Kiangnan and Asipulo)</td> <td>6</td> </tr> <tr> <td>7 May</td> <td colspan="2">Within Ifugao (Banaue and Hingyon)</td> <td>6</td> </tr> <tr> <td>8 May</td> <td colspan="2">Within Ifugao (Alfonso Lista)</td> <td>6</td> </tr> <tr> <td>9 May</td> <td>Ifugao Province</td> <td>Philippine Arena, Bulacan</td> <td>6</td> </tr> </tbody> </table>	Date	Origin	Destination	No. of Vans	03 May	Philippine Arena, Bulacan	Ifugao Province	6	4 May	Within Ifugao (Lagawe)		6	5 May	Within Ifugao (Lamut)		6	6 May	Within Ifugao (Kiangnan and Asipulo)		6	7 May	Within Ifugao (Banaue and Hingyon)		6	8 May	Within Ifugao (Alfonso Lista)		6	9 May	Ifugao Province	Philippine Arena, Bulacan	6			
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		<b>OTHER REQUIREMENTS:</b> * Service provider must: - Conduct routine check-up prior to usage. - Pay for toll and parking fees as may be necessary. - Provide for fuel, oil and lubricants for the vehicles. - Provide a professional driver for the vehicles. - Cover all expenses for emergency repairs or check-up during service period. - Replace vehicle within one hour in case of breakdown. * End User to provide food and accommodation for the drivers. * Terms of Payment: Send Bill Policy * Quoted Price must include all government taxes, duties and fees *** nothing follows ***																																			
			<b>TOTAL COST</b>		<b>P465,000.00</b>																																

(Total Amount in Words): FOUR HUNDRED SIXTY FIVE THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

*[Signature]*  
 Signature over printed name of Supplier  
 5/7/2021  
 Date

Very truly yours,

USEC RICARDO B JALAD  
Administrator



Funds Available:

LALAIN NECESARIO BARROGA  
Chief, Accounting Section

OBR No. :  
Amount :

12-102101-2021-05-0218  
465,000.00