



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE-REGION XI

Door 210, 2nd Floor, LDL Building, CPG Highway,
Brgy. Communal, Buhangin District, Davao City
Telefax Nos. (082)-297-7915 (082) 297-7479

September 30, 2021

NOTICE TO PROCEED

DSG Sons Group Inc.

J.P Laurel, Bajada, Davao City
(082) 222-1411

Dear Maam,

Please be informed that the Purchase Order No. 2021-09-234 dated September 30, 2021 prepared in your favor to be used for the Provision for Non-Food Items in support for ELCAC Activities (Bathroom Items) in the amount of Six Thousand Seven Hundred Twenty Seven & 50/100 Pesos Only (Php **6,727.50**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,

DIR. MANOLITO P. ORENSE
Regional Director

I acknowledge receipt of this Notice on _____
Name of Authorized representative LEAH M. T. Basmator
Authorize Signature _____