



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE VII

GCCC, BGEN Benito A. Ebuena Airbase, Sangi Road, Brgy. Pajo, Lapu-Lapu City, Cebu Philippines

NOTICE TO PROCEED

May 28, 2021

MS. JACKIELOU D. WILEY
Authorized Representative
Hagnaya Beach Resort and Restaurant
Hagnaya, San Remigio, Cebu

Dear **Ms. Wiley**,

Please be informed that the Contract No. OCD-ROVII-27-05272021 dated May 27, 2021 having been approved, notice is hereby given to **HAGNAYA BEACH RESORT AND RESTAURANT** that delivery of services may commence on the project "**Provision of Meals, Snacks, Venue and Accommodations for the conduct of 4-Day Rapid Damage Assessment and Needs Analysis (RDANA) Training Course for selected LGUs of Cebu Province on May 31, 2021 - June 01-05, 2021**", effective upon receipt and acceptance of this Notice.

May we request you or your authorized representative to receive this notice and the approved Contract not later than three (3) working days reckoned from the date of this Notice.

Furthermore, failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Contract.

Very truly yours,


MARLOU L. SALAZAR
Regional Director, OCD7

I acknowledge receipt of this Notice on May 28, 2021
Name of Authorized representative Jackielou D. Wiley
Authorized Signature 