



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE VI**  
CAMP GEN. MARTIN TEOFILO B. DELGADO, FORT SAN PEDRO, ILOILO CITY, PHILIPPINES  
TEL NO. (033) 337-8671 | FAX NO. (033) 336-9353  
EMAIL ADD: ocdr6@gmail.com

## NOTICE TO PROCEED

**Ms. Judith S. Jabinigay**  
Authorized Representative  
Smallville 21 Hotel  
Smallville Commercial Complex  
Mandurriao, Iloilo City

Dear Ms. Jabinigay:

In view of the approved Purchase Order, hereby issued is the Notice to Proceed in relation to the project: **“Provision of meals and accommodation for the Quarantine Facility of EOC VI Personnel and RIMT Members relative to COVID-19 pandemic”** on **September 3-6, 2021 and September 16-19, 2021** with a contract price of **Two Hundred Seventy Thousand Pesos (PhP 270,000.00)**, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD).

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Purchase Order, strictly conform to the delivery schedule and send bill policy for the payment scheme. You are hereby requested to forward the Statement of Account (SOA) for this project to the Administrative and Financial Management Section.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,

  
**JOSE ROBERTO R. NUÑEZ**  
Regional Director *JRN*

I acknowledge receipt of this Notice on: SEP 02 2021

Name of the Representative of the Bidder: JUDITH S. JABINIGAY

Signature: 