



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF NATIONAL DEFENSE**  
**OFFICE OF CIVIL DEFENSE-REGION XI**

Door 210, 2<sup>nd</sup> Floor, LDL Building, CPG Highway,  
Brgy. Communal, Buhangin District, Davao City  
Telefax Nos. (082)-297-7915 (082) 297-7479

July 28, 2021

**NOTICE TO PROCEED**

**Progress Home and Office Furnishings**

Quimpo Blvd., Corner Ecowest Drive, Ecoland, Davao City  
(082) 2985207

Dear Maam,

Please be informed that the Purchase Order No. 2021-07-196 dated July 28, 2021 prepared in your favor to be used for the Procurement of Semi- Expendable Equipment for OCD XI in the amount of Seventy Six Thousand Five Hundred Seventy Pesos Only (Php **76,570.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,

  
**DIR. MANOLITO P. ORENSE**  
Regional Director

I acknowledge receipt of this Notice on August 10, 2021  
Name of Authorized representative MARY ANNE BARAYABA  
Authorize Signature 