



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF NATIONAL DEFENSE**  
**OFFICE OF CIVIL DEFENSE-REGION XI**

Door 210, 2<sup>nd</sup> Floor, LDL Building, CPG Highway,  
Brgy. Communal, Buhangin District, Davao City  
Telefax Nos. (082)-297-7915 (082) 297-7479

July 16, 2021

**NOTICE TO PROCEED**

**Davao Amigo Traders**

Gov. Sales St., Davao City  
0939-928-2578

Dear Maam,

Please be informed that the Purchase Order No. 2021-07-181 dated July 16, 2021 prepared in your favor to be used for the Support to 24/7 Operation July 1 – September 30, 2021 (3 Months' worth of Goods) in the amount of Thirty Five Thousand Five Hundred Ninety and 05/100 Pesos Only (Php **35,592.05**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,

  
**DIR. MANOLITO P. ORENSE**  
Regional Director

I acknowledge receipt of this Notice on 7/15/21  
Name of Authorized representative Elsa Blanco  
Authorize Signature 