



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF NATIONAL DEFENSE**  
**OFFICE OF CIVIL DEFENSE-REGION XI**

Door 210, 2<sup>nd</sup> Floor, LDL Building, CPG Highway,  
Brgy. Communal, Buhangin District, Davao City  
Telefax Nos. (082)-297-7915 (082) 297-7479

May 10, 2021

**NOTICE TO PROCEED**

**Davao Tourist Transport Service Cooperative**

Star Oil Gas Station, La Verna Hills, CPG Highway, Buhangin, Davao City  
0916-716-8731

Dear Maam,

Please be informed that the Purchase Order No. 2021-05-114 dated May 10, 2021 prepared in your favor to be used for the Van Rental for the conduct of Team Building cum Stress Debriefing Activity of OCD XI Personnel on May 13-15, 2021 in the amount of Eighteen Thousand Pesos Only (Php **18,000.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,

**DIR. MANOLITO P. ORENSE**  
Regional Director

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of Authorized representative \_\_\_\_\_

Authorize Signature \_\_\_\_\_

5/12/21

DARWIN SALANG  
P. Salang