



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE-REGION XI

Door 210, 2nd Floor, LDL Building, CPG Highway,
Brgy. Communal, Buhangin District, Davao City
Telefax Nos. (082)-297-7915 (082) 297-7479

August 16, 2021

NOTICE TO PROCEED

Surf's Up Resort

Purok Bangonay 2 - B Barangay, Mati, Davao Oriental
0917-722-0890

Dear Maam,

Please be informed that the Purchase Order No. 2021-08-206 dated August 16, 2021 prepared in your favor to be used for the Provision of Venue, Accommodation & Meals for Gender Sensitivity Training cum OCD 67th Anniversary on August 19-20, 2021 in the amount of Sixty Five Thousand Pesos Only (Php **65,500.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,


DIR. MANOLITO P. ORENSE
Regional Director

I acknowledge receipt of this Notice on 08-16-21
Name of Authorized representative IRELAN B. ABADO
Authorize Signature 