



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE-REGION XI

Door 210, 2nd Floor, LDL Building, CPG Highway,
Brgy. Communal, Buhangin District, Davao City
Telefax Nos. (082)-297-7915 (082) 297-7479

February 11, 2022

NOTICE TO PROCEED

JBTECH Marketing

28 Padre Gomez St, Poblacion District, Davao City
(082) 284-9340

Dear Maam,

Please be informed that the Purchase Order No. 2022-01-012 dated February 11, 2022 prepared in your favor to be used for the Rental of printer for the Operations Section and 24/7 Operations Center in the amount of Sixteen Thousand Eight Hundred Pesos Only (Php **16,800.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,


DIR. MANOLO P. ORENSE
Regional Director

I acknowledge receipt of this Notice on February 15, 2022
Name of Authorized representative MICHEL M. GALVEZ
Authorize Signature 