



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE-REGION XI
Door 210, 2nd Floor, LDL Building, CPG Highway,
Brgy. Communal, Buhangin District, Davao City
Telefax Nos. (082)-297-7915 (082) 297-7479

July 28, 2021

NOTICE TO PROCEED

MMJS Pharmacy and Medical Supplies

Door 9 ATP Commercial Building, Maa Road
Davao City, 8000 Davao del Sur
(0919) 9914126

Dear Maam/Sir,

Please be informed that the Purchase Order No. 2021-07-197 dated July 28, 2021 prepared in your favor to be used for the 2nd and 3rd Quarter Janitorial Supplies for OCD XI in the amount of Twenty Eight Thousand One Hundred Sixty Eight Pesos Only (Php **28,168.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,

DIR. MANOLITO P. ORENSE
Regional Director

I acknowledge receipt of this Notice on 8-10-21
Name of Authorized representative Kate M. Orense
Authorize Signature [Signature]