REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE-REGION XI
Door 210, 2nd Floor, LDL Building, CPG Highway,
Brgy. Communal, Buhangin District, Davao City
Telefax Nos. (082)-297-7915 (082) 297-7479

December 21, 2020

NOTICE TO PROCEED

Eden Nature Park & Resort
Brgy. Eden, Toril, Davao City
(082) 299-1020

Dear Maam,

Please be informed that the Purchase Order No. 2020-12-180 dated December 21, 2020 prepared in your favor to be used for Provision of Meals, Activity Venue, Accommodation, Services for OCD XI Personnel Instructors involved in the Team Building cum Stress Debriefing and Year-End Assessment on December 22-23, 2020 in the amount of One Hundred Thirty Nine Thousand Six Hundred Forty Pesos Only (Php **139,640.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,

DIR. MANOLITO P. ORENSE
Regional Director

I acknowledge receipt of this Notice on 12-22-20
Name of Authorized representative VARMIENTO, CRISTINE
Authorize Signature