



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE-REGION XI

Door 210, 2nd Floor, LDL Building, CPG Highway,
Brgy. Communal, Buhangin District, Davao City
Telefax Nos. (082)-297-7915 (082) 297-7479

March 12, 2021

NOTICE TO PROCEED

Comcenz Computer Supply and Services

Door 8, E.C Business Center, CM Recto St., Brgy. 34-D, Davao City
0998-759-5677

Dear Maam,

Please be informed that the Purchase Order No. 2021-03-056⁰ dated March 12, 2021 prepared in your favor to be used for the Technical supplies for Blended Trainings for 1st Quarter Trainings CY 2021 in the amount of Fifteen Thousand Seven Hundred Twenty Pesos Only (Php **15,720.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,


DIR. MANOLITO P. ORENSE
Regional Director

I acknowledge receipt of this Notice on 03-23-21
Name of Authorized representative MARA PAMELA ROSE BANTUONE
Authorize Signature 