



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF NATIONAL DEFENSE**  
**OFFICE OF CIVIL DEFENSE-REGION XI**

Door 210, 2<sup>nd</sup> Floor, LDL Building, CPG Highway,  
Brgy. Communal, Buhangin District, Davao City  
Telefax Nos. (082)-297-7915 (082) 297-7479

June 7, 2021

**NOTICE TO PROCEED**

**MAGEOCO (Maragusan Government Employees and Officials Cooperative)**

Municipal Compound, Maragusan, Davao de Oro  
0947-263-3092

Dear Ma'am/Sir,

Please be informed that the Purchase Order No. 2021-06-122 dated June 7, 2021 prepared in your favor to be used for the Provision of Catering Services for the management maintenance of the Isolation Facilities in Maragusan, Davao de Oro in the amount of Four Hundred Eighty Thousand Pesos Only (Php **480,000.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,

  
**DIR. MANOLITO P. ORENSE**  
Regional Director

I acknowledge receipt of this Notice on 06-11-2021  
Name of Authorized representative MARY GRACE B. PAGALAN  
Authorize Signature 