



## OFFICE OF CIVIL DEFENSE REGIONAL OFFICE 1

OCD RO1 Bldg., Gov't Center II, Aguila Road, Sevilla, City of San Fernando, La Union

Reference No.: 2020-12-065

Date Issued: DEC 18 2020

### NOTICE TO PROCEED

**MS. MARISSA MANANGAN FONTANILLA**

Owner

MARKENZEL TRADING

#306 Camp Henry T. Allen, Baguio City

Dear **MS. FONTANILLA:**

This pertains to the award of contract **MARKENZEL TRADING** for the project **“Supply and Delivery of Tables and Chairs for the COVID-19 Isolation Facilities in Region 1”** pursuant to Resolution No. OCD-RO-I-12-141, s. 2020.

With the Purchase Order having been approved, notice is hereby given to your business organization to proceed with the delivery of goods **within 7 calendar days upon receipt of the Purchase Order** with the contract price of **One Hundred Fifty-Seven Thousand Five Hundred Pesos (Php 157,500.00) only** and hereby expected to execute the terms and conditions stipulated therein.

Please acknowledge receipt and acceptance of this notice by signing the portion provided below. Also, kindly return one (1) of the original copies immediately after.

Very truly yours,

**EUGENE G. CABRERA**

Regional Director

Conforme:

Authorized Representative of Bidder:

**MARISSA MANANGAN FONTANILLA**  
(Signature over Printed Name)

Date:

**DEC. 18, 2020**