



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE CALABARZON

#175 CPDC BLDG., BRGY. PACIANO RIZAL, CALAMBA CITY, LAGUNA

August 17, 2021

NOTICE TO PROCEED

MS. IMELDA M. ALON

Owner

Alon's Catering Services

National Highway, Brgy. San Antonio

Biñan City, Laguna

Dear **Ms. Alon**,

Please be informed that the Service Agreement with CONTRACT NO. 2021-08-001 having been approved, notice is hereby given to **Alon's Catering Services** that delivery of services may commence on the project "**Supply and Delivery of Packed Meals for Cabuyao Ligtas COVID Center (CABS)**" at Brgy. Banay-banay, Cabuyao City, Laguna.

May we request you or your authorized representative to receive this notice and the approve Contract not later than three (3) working days reckoned from the date of this Notice.

Furthermore, failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Contract.

Very truly yours,

DIR MARIA THERESA R ESCOLANO, MNSA
Regional Director, Office of Civil Defense CALABARZON
Head of Procuring Entity

Conforme:

Authorized Representative of Bidder

Date: 8/17/21

NTP-R4A-2021-08-004

#175 National Highway, Brgy. Paciano Rizal, Calamba City, Laguna

T/F: (049) 531-7266 | 531-7279 | 834-4244

E-mail: ocd.rdrmc4a@yahoo.com / ocd4aoperations@gmail.com