



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE CALABARZON

#175 CPDC BLDG., BRGY. PACIANO RIZAL, CALAMBA CITY, LAGUNA

JUN 14 2021

NOTICE TO PROCEED

MS. DAHLIA QUIZON

Owner

ZARO TRADING

Brgy. Sulib, Pangil, Laguna

Dear **Ms. Quizon**,

Please be informed that the Service Agreement with having been approved, notice is hereby given to **ZARO TRADING** that delivery of services may commence on the project "**Provision of Office Supplies for CALABARZON Temporary Treatment and Monitoring Facilities**".

May we request you or your authorized representative to receive this notice and the approve Contract not later than three (3) working days reckoned from the date of this Notice.

Furthermore, failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Contract.

Very truly yours,

DIR MARIA THERESA R ESCOLANO, MNSA
Regional Director, Office of Civil Defense CALABARZON
Head of Procuring Entity

Conforme:

DAHLIA D. QUIZON
Authorized Representative of Bidder
Date: June 14, 2021

NTP-R4A-2021-06-007