



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE**



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**NOTICE TO PROCEED**

**MS. ESTHER LYN M. LUJERO**

Authorized Representative  
Afield Consulting Inc.  
Unit 1410 Cityland 10 Tower 1,  
156 H.V. Dela Costa St. Salcedo Village,  
Makati City

Dear **Ms. Lujero**:

In view of the approved Contract, hereby issued is the Notice to Proceed in relation to the project, "**Hiring of Consultant / Developer for the Development of Human Resource Information System (HRIS)**" with a contract price of **One Million Two Hundred Thousand Pesos (PHP1,200,000.00)** only, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD).

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Contract, strictly conform to the delivery schedule and send bill policy for the payment scheme. You are requested to forward the Statement of Account (SOA) to the Administrative and Financial Management Service.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,

  
**USEC RICARDO B. JALAD**  
Administrator



I acknowledge receipt of this Notice on \_\_\_\_\_

July 29, 2021

Name of the Representative of the Bidder: \_\_\_\_\_

Esther Lyn Lujero

Signature: \_\_\_\_\_