



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE



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NOTICE TO PROCEED

MS. KATRINE TALABONG

Authorized Representative
Blue Star Interiors, Incorporated
Unit E-1502B Tektite Tower Exchange Road
Ortigas Center, Pasig City

Dear **Ms. Talabong**:

In view of the approved Purchase Order, hereby issued is the Notice to Proceed in relation to the project "**Supply, Delivery and Installation of Combi Blinds for the Administration Building and Warehouse Building (Various Offices)**" with a contract price of **Three Hundred Thirty Seven Thousand Five Hundred Forty Three Pesos and 75/100 (P337,543.75) only**, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD).

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Purchase Order, strictly conform to the delivery schedule and send bill policy for the payment scheme. You are hereby requested to forward the Statement of Account (SOA) for this project to the Administrative and Financial Management Service.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,


USEC RICARDO B. JALAD
Administrator



I acknowledge receipt of this Notice on JUNE 1, 2021

Name of the Representative of the Bidder: KATRINE T. TALABONG

Signature: 