



OFFICE OF CIVIL DEFENSE

Camp General Emilio Aguinaldo, Quezon City, Philippines

NOTICE TO PROCEED

MS. JOSEFINA COLET

Authorized Representative
C and S Automotive Service and Trading Center Co.
130 Road 1, Bagong Pagasa,
Quezon City

Dear **Ms. Colet**:

In view of the approved Purchase Order, hereby issued is the Notice to Proceed in relation to the project, "**Repair and Replacement of parts of OCD Vehicle Toyota Hilux SHY 431**" with a contract price of **Forty Eight Thousand Eight Hundred Pesos (P48,800.00)** only, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD).

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Purchase Order, strictly conform to the delivery schedule and send bill policy for the payment scheme. You are requested to forward the Statement of Account (SOA) to the Administrative and Financial Management Service.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,


USEC RICARDO B JALAD
Administrator



I acknowledge receipt of this Notice on APRIL 15, 2021

Name of the Representative of the Bidder: 

Signature: JOSEFINA CRUZ COLET

JOSEFINA CRUZ COLET
General Manager
C and S Automotive Service
And Trading Center Co.