



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE-REGION XI

Door 210, 2nd Floor, LDL Building, CPG Highway,
Brgy. Communal, Buhangin District, Davao City
Telefax Nos. (082)-297-7915 (082) 297-7479

July 9, 2021

NOTICE TO PROCEED

Seda Abreeza Hotel

J.P. Laurel Ave, Poblacion District, Davao City
(082) 244-3000

Dear Maam,

Please be informed that the Purchase Order No. 2021-07-162 dated July 9, 2021 prepared in your favor to be used for the Provision of Meals & Training Venue for Events 1-6 via VTC in Region XI in the amount of Sixty Thousand Pesos Only (Php **60,000.00**) is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,


DIR. MANOLITO P. ORENSE
Regional Director

I acknowledge receipt of this Notice on 12 July 2021
Name of Authorized representative Kathryn M. Narnay
Authorize Signature 