



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE CALABARZON

#175 CPDC BLDG., BRGY. PACIANO RIZAL, CALAMBA CITY, LAGUNA

August 31, 2021

NOTICE TO PROCEED

MS. BENILDA C. CORTEZ

Owner

AC VICTORY NON-SPECIALIZED WHOLESALE TRADING

Brgy. Yukos

Nagcarlan, Laguna

Dear **Ms. Cortez**,

Please be informed that the Service Agreement with having been approved, notice is hereby given to **AC VICTORY NON-SPECIALIZED WHOLESALE TRADING** that delivery of services may commence on the project "**Provision of the 3rd Quarter Supplies (Office Supplies) of the Office of Civil Defense Region IV-A**".

May we request you or your authorized representative to receive this notice and the approve Contract not later than three (3) working days reckoned from the date of this Notice.

Furthermore, failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Contract.

Very truly yours,

DIR MARIA THERESA R ESCOLANO, MNSA
Regional Director, Office of Civil Defense CALABARZON
Head of Procuring Entity

Conforme:

Authorized Representative of Bidder

Date: _____

NTP-R4A-2021-08-003