



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE CALABARZON**

#175 CPDC BLDG., BRGY. PACIANO RIZAL, CALAMBA CITY, LAGUNA

August 25, 2021

**NOTICE TO PROCEED**

**MS. IMELDA M. ALON**

Owner

**Alon's Catering Services**

National Highway, Brgy. San Antonio  
Biñan City, Laguna

Dear **Ms. Alon**,

Please be informed that the Service Agreement with CONTRACT NO. 2021-08-002 having been approved, notice is hereby given to **Alon's Catering Services** that delivery of services may commence on the project "**Supply and Delivery of Packed Meals to be Served at the CALABARZON COVID-19 MEGA QUARANTINE FACILITY (RGC)**" at Brgy. Mapagong, Calamba City, Laguna.

May we request you or your authorized representative to receive this notice and the approve Contract not later than three (3) working days reckoned from the date of this Notice.

Furthermore, failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Contract.

Very truly yours,

**DIR MARIA THERESA R ESCOLANO, MNSA**  
Regional Director, Office of Civil Defense CALABARZON  
Head of Procuring Entity

Conforme:

**Authorized Representative of Bidder**

Date: 25 August 2021

NTP-R4A-2021-08-006