

CONTRACT OF LEASE

This Contract of Lease, made and entered into by and between:

MERITO F. ATIENZA, of legal age, with postal address located at Blk 1 Lot 18 Veraville Alegria, Talon IV, Las Piñas City, and hereinafter referred to as the **"LESSOR"**;

and

The **OFFICE OF CIVIL DEFENSE**, a government agency with principal office and postal address at Camp General Emilio, Aguinaldo, Quezon City, herein represented by its Administrator, **USEC RICARDO B. JALAD**, of legal age, Filipino, and hereinafter referred to as the **"LESSEE"**;

This Contract of Lease shall be subject to the following terms and conditions:

Subject of Lease	Van (15)
Period	July 1, 2021 to September 30, 2021 (66 Working Days)
Total Contract Price	Four Million Fifty Nine Thousand Pesos Only (P4,059,000.00)
Inclusions	Inclusion of daily rate per service: Driver and Fuel
Locations	Metro Manila and nearby cities/municipalities as may be determined by the LESSEE .
Payment Terms	Send Bill Arrangement
Mode of Payment	Bank Transfer (LDDAP)/Cheque
Other Terms and Conditions	<p>Van should have necessary documents as required.</p> <p>Schedule: 01 July to 30 September 30, 2021 (66 Working Days) Pick up Time: 5:00am to 7:00am Send off Time: 5:00pm to 9:00pm</p> <p>Requirements for Vehicle: Type of Vehicle: Passenger Van Must be atleast 2014 model Capacity: at least 12-seater AC of the vehicle must be fully operational/functional The daily use of vehicle is inclusive of ten (10) continuous chaffeur-driven service which includes any standby time Vehicle/s utilization shall not be limited to pick-up/send off passengers; Service Provider must have an LTFRB Certificate (Contract of Lease and/or Certificate of Public Convenience) Service provider must ensure that the shuttle drivers practice routine cleaning and disinfection required based on level of use of the vehicle. Shuttle drivers will be subjected to undergo swabtest every</p>

USEC RICARDO B. JALAD

DIR. EDGAR L. POSADAS

MERITO F. ATIENZA

WITNESS

	<p>month or as deemed necessary</p> <p>With reclining individual seats with head rest</p> <p>Conduct routine vehicle check-up prior to usage (BLOWBAG)</p> <p>Pay for toll and parking fees as maybe necessary</p> <p>Provide fuel, oil and lubricants for the vehicle/s</p> <p>Provide for professional and corteous driver/s for the vehicle/s</p> <p>Cover all expenses for emergency repairs/check-up during the period covered</p>
	OCD shall be charged by the SERVICE PROVIDER for the actual number of days rendered.
	The Payment due to the SERVICE PROVIDER shall be paid by the OCD within 60 days after the receipt of submitted billing statement/ statement of account.
	If any dispute or difference of any kind shall occur between OCD and the Service PROVIDER arising out of this Contract, the parties shall make every effort to resolve amicably such dispute/difference by mutual consultation. Any and all disputes arising from the implementation of this Contract shall be resolved in accordance with R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004". In case of a court suit arising from such dispute, controversy/claims, the venue shall be the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts;
Termination	The Contract of Lease may be pre-terminated by OCD in case of material breach of any of the conditions set forth above, for cause allowed under the law, or for any condition that may affect the operations of OCD .

WHEREFORE, in consideration of the foregoing premises, the parties hereto have agreed to the abovementioned terms and conditions;

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their Signature this _____ at _____, Philippines.

JUL 09 2021

QUEZON CITY

OFFICE OF CIVIL DEFENSE

By:

USEC RICARDO B. JALAD
 Administrator, Office of Civil Defense



SUBSCRIBED AND SWORN TO
 BEFORE ME THIS _____ DAY OF
 _____ 20___ IN QUEZON CITY

JUL 09 2021

MERITO F. ATIENZA
 Authorized Representative

EDGAR L. POSADAS
 Director, Administrative and Financial
 Management Service

WITNESS

ATTY. RUBEN M. ZAÑES, JR.
 NOTARY PUBLIC
 UNTIL DECEMBER 31, 2021

PTR NO. 0694960, Jan. 4, 2021 Quezon City
 IBP No. 132781, Nov. 17, 2020 QC Chapter
 Roll of Attorney's No. 46427
 Admin Matter No. 004
 MCLE NO. VI-0030360/02-18-2020
 TIN: 140-394-386-000
 Camp Crame, Q.C.

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