



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF NATIONAL DEFENSE**  
**OFFICE OF CIVIL DEFENSE-REGION XI**

2<sup>nd</sup> Floor, LDL Bldg, fronting Davao International Airport  
Buhangin Airport Road, Davao City Philippines  
Telefax Nos. (082) 297-7915; (082) 297-7479

OCD XI- BIDS AND AWARDS COMMITTEE

**Resolution No. REGION-OCDRO-XI-03-018, s. 2021**

**“RECOMMENDING THE AWARD OF CONTRACT TO STARBRIGHT OFFICE DEPOT INC. THROUGH ALTERNATIVE MODE OF PROCUREMENT UNDER SECTION 53.2 (EMERGENCY PROCUREMENT) FOR THE PROVISION OF ELECTRIC FAN FOR THE MANAGEMENT AND MAINTENANCE OF THE ISOLATION FACILITIES IN CARMEN, DAVAO DEL NORTE”**

**WHEREAS**, the Purchase Request of the Regional Office-XI for the Provision of Electric Fan for the management maintenance of the Isolation Facilities in Carmen, Davao del Norte was approved on January 10, 2021 with an Approved Budget for the Contract (ABC) of **Fifty Five Thousand Pesos (Php 55,000.00)** which is included in the approved **BAYANIHAN 2 FUNDS 2021**;

**WHEREAS**, the Office of Civil Defense (OCD) Region-XI posted the Request for Quotation (RFQ) at the respective Office of Civil Defense (OCD) Website on February 19, 2021;

**WHEREAS**, three (3) prospective bidders, namely; Prince Educational Supply, PrintComp Marketing and Starbright Office Depot Inc. submitted their respective quotations and documents thereof prior to the opening of bids on March 5, 2021;

**WHEREAS**, opening of quotation was held on March 5, 2021 wherein three (3) proponents submitted their respective quotations as follows:

| (1) Event 1: Provision of Electric Fan for the management & maintenance of the Isolation Facilities in Carmen, Davao del Norte (ABC – 55,000.00) | Prince Educational Supply   | Starbright Office Depot Inc.                        | PrintComp Marketing   |
|--|---|---|-----------------------|
|  | Unit Price  | Unit Price  | Unit Price            |
| Event (1) 1 Lot  | 52,250.00   | 54,725.00   | 81,455.00             |
| REMARKS:   | <b>Lowest Calculated Bidder</b><br><br>*DQ – During the conduct of Post Qualification on March 8, 2021 the supplier failed to show samples of the items specified in the quotations | <b>Single Calculated and Most Responsive Bidder</b> | <b>DQ – Above ABC</b> |

**WHEREAS**, Starbright Office Depot Inc., has been evaluated as the **Single Calculated and Most Responsive Bid** for the project in the amount of Fifty Four Thousand Seven Hundred Twenty Five Pesos (**Php 54,725.00**) only;



**WHEREAS**, the post qualification of the aforesaid bidder was conducted on March 16, 2021, 10:30am at the Starbright Office Depot Inc., V. Mapa St, Poblacion District, Davao City;

**WHEREAS**, Starbright Office depot Inc. passed all the criteria set forth and is responsive to the needs of the said project;

**WHEREAS**, Section 12 of RA 9184 mandates that the Office of Civil Defense Bids and Awards Committee (OCD-BAC) shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative;

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the OCD-BAC, hereby RECOMMEND to the Head of the Procuring Entity (HoPE), the following;

- a. To declare **STARBRIGHT OFFICE DEPOT INC.**, as the **Single Calculated and Most Responsive Bidder** for the Provision of Electric Fan for the management maintenance of the Isolation Facilities in Carmen, Davao del Norte;
- b. The issuance of a Notice of Award (NOA) in favor of **STARBRIGHT OFFICE DEPOT INC.**, in the amount of Fifty Four Thousand Seven Hundred Twenty Five Pesos (**Php 54,725.00**) only;

**RESOLVED**, this **16<sup>th</sup> Day of March 2021** at the Office of Civil Defense RO-XI, Door 210, 2<sup>nd</sup> Floor, LDL Building, CPG Highway, Brgy. Communal, Buhangin District, Davao City, Philippines.

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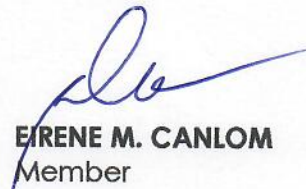
BAC Members:



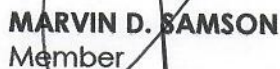
**LENIE DURAN-ALEGRE**  
Chairperson, BAC XI



**FRANK N. IRAG**  
Vice-Chairperson



**EIRENE M. CANLOM**  
Member



**MARVIN D. SAMSON**  
Member

**APPROVED/DISAPPROVED**



**DIR. MANOLITO P. ORENSE**  
Head of Procuring Entity, OCD XI