



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE

## **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE 1**

OCD RO1 Bldg., Gov't Center II, Aguila Road, Sevilla, City of San Fernando, La Union

### **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE – I (OCD RO-I) BIDS AND AWARDS COMMITTEE (BAC)**

**Resolution No. OCD-RO-I-12-151, s. 2020**

#### **“RECOMMENDING THE AWARD OF CONTRACT TO DRIVEASIA MOTOR CORP. FOR THE REPAIR OF OCDRO1 VEHICLES FOR THE 3<sup>RD</sup> AND 4<sup>TH</sup> QUARTER CY 2020”**

**WHEREAS**, the approved OCD RO-I Annual Plans and Budget and the Annual Procurement Plan (APP) for the Semi-Adjusted Programs, Projects and Activities (PPAs) of Second Semester Fiscal Year (FY) – 2020 included the projects **Repair of OCD RO-I Vehicles for the Third Quarter Calendar Year (CY) – 2020** and **Repair of OCD RO-I Vehicles for the Fourth Quarter Calendar Year (CY) - 2020**;

**WHEREAS**, the mode of procurement to be undertaken is **Alternative Method of Procurement** in accordance with **Negotiated Mode of Procurement – Section 53.9 for Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act (RA) 9184;

**WHEREAS**, the Purchase Request (PR) No. 2020-12-128 of the General Services Unit (GSU) under the Administrative and Finance Management Section (AFMS) of OCD RO-I for the **Repair of OCDRO1 Vehicles for the 3<sup>rd</sup> and 4<sup>th</sup> Quarter CY 2020** was submitted and approved on 11 December 2020 (**Annex A**);

**WHEREAS**, on 11 December 2020, a Supplemental Project Procurement Management Plan (PPMP) was submitted by the implementing unit and was approved by OCD RO-I Regional Director Eugene G. Cabrera amending the APP and the funding source from General Administrative Support Services (GASS) Fund to Quick Response Fund (QRF) (**Annex B**);

**WHEREAS**, the Approved Budget for the Contract (ABC) was **Sixty Thousand Pesos (Php 60,000.00)** charged under the remaining QRF from OCD Central Office;

**WHEREAS**, on the same day, 11 December 2020, Resolution No. OCD-RO-I-12-139 was approved recommending the adoption of **Alternative Method of Procurement** in accordance with **Negotiated Mode of Procurement – Section 53.9 for Small Value Procurement** of the Revised Implementing Rules and

Regulations of Republic Act (RA) 9184 for the implementation of the said project (**Annex C**);

**WHEREAS**, the OCD RO-I BAC through the Secretariat, initiated the bid opportunity by posting the Request for Quotation (RFQ) No. 2020-12-127 at the Philippine Government Electronic Procurement System (PhilGEPS) Website, OCD Website and at conspicuous places in the premise of OCD RO-I on 23 December 2020 (**Annex D**);

**WHEREAS**, prospective bidders, namely, **MOTOR WORKS, ARZADON ENTERPRISES CAR SERVICE AND MACHINE WORKS** and **DRIVEASIA MOTOR CORP.** submitted their respective quotation and documents prior to the closing of quotations on 28 December 2020;

**WHEREAS**, on 28 December 2020, the BAC met to confirm quorum, open the bids and start the deliberation of the said procurement activity along with the BAC Secretariat and representatives of the Technical Working Group (TWG);

**WHEREAS**, during the opening of bids, the OCD RO-I BAC upon recommendation of the TWG, determined that **DRIVEASIA MOTOR CORP.** passed the project specifications and complied with all the documentary requirements while **MOTOR WORKS** and **ARZADON ENTERPRISES CAR SERVICE AND MACHINE WORKS** were disqualified for submitting a bid proposal higher than the ABC and for not complying with the Annex A of the RFQ respectively (**Annex E**);

**WHEREAS**, the OCD RO-I BAC declared **DRIVEASIA MOTOR CORP.** as the **Single Calculated Bidder (SCB)** (**Annex F**) based on the submitted documents;

**WHEREAS**, the OCD RO-I BAC and the TWG conducted a post-qualification audit to **DRIVEASIA MOTOR CORP.** and submitted the post-qualification summary report on 29 December 2020 which verified that all documents and information submitted by the said bidder were in accordance with Rule X, Section 34 of the 2016 Revised Implementing Rules and Regulations of the Republic Act (RA) 9184 (**Annex G**);

**WHEREAS**, the OCD RO-I BAC TWG consequently recommended **DRIVEASIA MOTOR CORP.** to be the most advantageous and economical to the based on the result of the deliberation, thereby rendering the same as the **Single Calculated Responsive Bidder (SCRB)**;

**WHEREAS**, Section 12 of RA 9184 mandates that the OCD RO-I BAC shall recommend the award of the contract to the Head of the Procuring Entity (HoPE) or his duly authorized representative;

**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the Members of the **OCD RO-I BAC**, hereby **RECOMMEND** to the **HoPE**, the following:

- a. To **DRIVEASIA MOTOR CORP.** as the **SCRB** for the **Repair of OCDRO1 Vehicles for the 3rd and 4th Quarter CY 2020**, and
- b. To issue a Notice of Award (NOA) in favor of **DRIVEASIA MOTOR CORP.** in the amount **Sixty Thousand Pesos (Php 60,000.00) only**;

**RESOLVED**, this 30<sup>th</sup> December 2020 at the **OCD RO-I, Government Center II, Aguila Road, Sevilla, City of San Fernando, La Union, Philippines.**



**KRISTIAN A. TABISAURA**  
Chairperson

**IMELDA M. ACOSTA**  
Vice-Chairperson

**MIKE ALDRIN T. SABADO**  
Member



**MARK ANGELO C. MASUDOG**  
Member



**MA. CRISELDA G. ABRAJANO**  
Member

**APPROVED**       **DISAPPROVED**



**EUGENE G. CABRERA**  
Regional Director