



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE

OFFICE OF CIVIL DEFENSE REGIONAL OFFICE 1

OCD RO1 Bldg., Gov't Center II, Aguila Road, Sevilla, City of San Fernando, La Union

**OFFICE OF CIVIL DEFENSE REGIONAL OFFICE – I (OCD RO-I)
BIDS AND AWARDS COMMITTEE (BAC)**

Resolution No. OCD-RO-I-12-150, s. 2020

**“RECOMMENDING THE AWARD OF CONTRACT TO APP CONSTRUCTION
AND SUPPLIES FOR THE SUPPLY, DELIVERY AND INSTALLATION OF OFFICE
PARTITIONS RE: COVID-19 PROOF WORK STATION”**

WHEREAS, the approved Annual Procurement Plan (APP) for Second Semester Fiscal Year – 2020 Adjusted Programs, Projects and Activities (PPAs) included the project **Supply, Delivery and Installation of Office Partitions re: COVID-19 Proof Work Station**;

WHEREAS, the mode of procurement to be undertaken is **Alternative Method of Procurement** in accordance with **Negotiated Mode of Procurement – Section 53.9 for Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act (RA) 9184;

WHEREAS, the Purchase Request (PR) No. 2020-11-106 of the General Services Unit (GSU) under the Administrative and Finance Management Section (AFMS) of OCD RO-I for the **Supply, Delivery and Installation of Office Partitions re: COVID-19 Proof Work Station** was submitted and approved on 10 November 2020 (Annex A);

WHEREAS, the Approved Budget for the Contract (ABC) was **Five Hundred Thousand Pesos (Php 500,000.00)** originally programmed under the General Administrative Support Services (GASS) Fund of OCD RO-I;

WHEREAS, the OCD RO-I BAC through the Secretariat, initially posted the Request for Quotation (RFQ) No. 2020-11-104 at the Philippine Government Electronic Procurement System (PhilGEPS) and OCD Website to open a bid opportunity on 12 November 2020;

WHEREAS, the implementing unit amended the funding source from GASS to Disaster Risk Reduction and Management (DRRM) Fund;

WHEREAS, the OCD RO-I BAC through the Secretariat, initiated another bid opportunity by posting the RFQ No. 2020-12-118 at the Philippine Government

Electronic Procurement System (PhilGEPS) and OCD Website on 16 December 2020 (Annex B);

WHEREAS, on 18 December 2020, Supplemental Bid Bulletin No. 4 was issued to modify or amend the funding source indicated on the first page of the RFQ from GASS 2020 to DRRM 2020;

WHEREAS, prospective bidders, namely, **APP CONSTRUCTION AND SUPPLIES, AE SQUARE ENTERPRISE** and **RIVERA GLASS AND ALUMINUM SERVICES** submitted their respective quotation and documents prior to the closing of quotations on 21 December 2020;

WHEREAS, on 28 December 2020, the BAC met to confirm quorum, open the bids and start the deliberation of the said procurement activity along with the BAC Secretariat and representatives of the Technical Working Group (TWG);

WHEREAS, during the opening of bids, the OCD RO-I BAC upon recommendation of the TWG, determined that **APP CONSTRUCTION AND SUPPLIES** passed the project specifications and complied with all the documentary requirements while **AE SQUARE ENTERPRISE** and **RIVERA GLASS AND ALUMINUM SERVICES** were both disqualified for non-submission of eligibility documents (**Annex C**);

WHEREAS, the OCD RO-I BAC declared **APP CONSTRUCTION AND SUPPLIES** as the **Single Calculated Bidder (SCB)** (**Annex D**) based on the submitted documents;

WHEREAS, the OCD RO-I BAC and the TWG conducted a post-qualification audit to **APP CONSTRUCTION AND SUPPLIES** and submitted the post-qualification summary report on 29 December 2020 which verified that all documents and information submitted by the said bidder were in accordance with Rule X, Section 34 of the 2016 Revised Implementing Rules and Regulations of the Republic Act (RA) 9184 (**Annex E**);

WHEREAS, the OCD RO-I BAC TWG consequently recommended **APP CONSTRUCTION AND SUPPLIES** to be the most advantageous and economical to the based on the result of the deliberation, thereby rendering the same as the **Single Calculated Responsive Bidder (SCRB)**;

WHEREAS, Section 12 of RA 9184 mandates that the OCD RO-I BAC shall recommend the award of the contract to the Head of the Procuring Entity (HoPE) or his duly authorized representative;



NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the **OCD RO-I BAC**, hereby **RECOMMEND** to the **HoPE**, the following:

- a. To **APP CONSTRUCTION AND SUPPLIES** as the **SCRB** for the **Supply, Delivery and Installation of Office Partitions re: COVID-19 Proof Work Station**, and
- b. To issue a Notice of Award (NOA) in favor of **APP CONSTRUCTION AND SUPPLIES** in the amount **Four Hundred Forty-Five Thousand Six Hundred Pesos (Php 445,600.00) only**;

RESOLVED, this 30th December 2020 at the **OCD RO-I**, Government Center II, Aguila Road, Sevilla, City of San Fernando, La Union, Philippines.


KRISTIAN A. TABISAURA
Chairperson

IMELDA M. ACOSTA
Vice-Chairperson

MIKE ALDRIN T. SABADO
Member


MARK ANGELO C. MASUDOG
Member


MA. CRISELDA G. ABRAJANO
Member

APPROVED **DISAPPROVED**


EUGENE G. CABRERA
Regional Director